

Policy and Resources Committee

Membership	8 Members comprising of Town Mayor, Deputy Town Mayor, Chairmen of the Environment, Leisure and Planning Committees and 3 other Members being 1 from each of these three Committees. If a Committee Chairman is not available the applicable Vice Chairman may substitute at the Policy and Resources Committee meetings
Reports to:	The Town Council

The executive Committee is responsible for the following functions:

- 1 Manage the Town Council's grants and loan scheme.
- 2 Management of Champions Manor Hall Community Centre.
- 3 Management of the John Cox and Victoria Fields Recreational Sites
- 4 Act to determine any differences between Committees and all other matters not specifically delegated to other Committees.
- 5 Management of Town Council investments, disposal of assets (exc land), public relations issues, media and information services.
- 6 Consider and if appropriate recommend to Council expenditure from General and Earmarked Reserves and will consider requested from Committees to spend above the agreed budget.
- 7 The Committee will submit recommendations to the Town Council on the following issues:
 - 7.1 Setting of the budget and Precept.
 - 7.2 Borrowing money.
 - 7.3 Annual reviews for Standing Orders, Financial Regulations, Committee Terms of Reference and any review of Council Bye Laws.
- 8 The Committee shall receive reports from the following outside groups:
 - 8.1 Champions Manor Hall Community Centre Users Group.
 - 8.2 Chelmsford Citizens Advice Bureau.
 - 8.3 Essex Association of Local Councils.
 - 8.4 Larger Local Council's Forum.

Agendas and minutes will be provided to all Town Councillors, City Councillors and County Councillors representing South Woodham Ferrers.