



SOUTH WOODHAM FERRERS  
TOWN COUNCIL

# DEVELOPMENT AND INFRASTRUCTURE COMMITTEE

## AGENDA

**For a Meeting to be held immediately following our Planning meeting  
approximately 6.45p.m.  
Wednesday 30<sup>th</sup> March 2022**

**At Champions Manor Hall Community Centre**

**Membership:**

**Councillor O'Brien (Chairman)**

Councillor Thompson  
Councillor Shearing  
Councillor Miller

Councillor Massey  
Councillor Roberts  
Councillor Ferry

Councillor Eley  
Councillor Bentley

***Due to covid restrictions any resident wishing to attend the meeting must contact the office by 12pm on the Tuesday prior to the meeting. Access to the room is via the doors overlooking the bowling green and not the front doors, this is to ensure users of both halls can be kept separate. All attendees to wear masks unless exempt***

***Local residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community and the Town. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321 817. Please join us.***

**Karen Atkins - CiLCA  
Acting Town Clerk  
24<sup>th</sup> March 2022**

- 1. Apologies for absence**  
To RECEIVE and ACCEPT any apologies for absence.
- 2. Dispensation considerations**  
To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.
- 3. Declarations of Interest**  
Any Member declaring an interest is asked to state whether this is a pecuniary or non-pecuniary interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Acting Town Clerk.
- 4. Confirmation of Minutes**  
To approve the minutes of the meeting held on 5<sup>th</sup> January 2022 as a true record of the meeting.
- 5. Public Questions**  
In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item covered by the Committees Terms of Reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.
- 6. Update from Focus Groups**  
To receive verbal/written updates from focus group and members.
- 7. Planning Application 22/00311/OUT**  
To agree comments on planning application 22/00311/OUT extended deadline for submission 4<sup>th</sup> May 2022
- 8. Report to Council**  
To agree items for report to the next Council meeting
- 9. Media Contact**  
To consider whether any items on this Agenda warrant a media release and if so, to agree a Councillor to comment, if applicable.
- 10. Next Meeting**  
To be confirmed

**Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.**