



SOUTH WOODHAM FERRERS
TOWN COUNCIL

Champions Manor Hall
Hullbridge Road
South Woodham Ferrers
Essex CM3 5LJ
Tel. 01245 321817

Events Community & Leisure COMMITTEE

AGENDA

**For a Meeting to be held at 7.30p.m. on
Tuesday 10th January 2023**

**at Champions Manor Hall, Hullbridge Road,
South Woodham Ferrers**

Membership:

**Councillor Crosbie (Chairman)
Councillor Humphrey (Vice-Chairman)**

Councillor Massey
Councillor Kelly
Councillor John

Councillor Eley
Councillor Wilson
Councillor Perham-Lake

Councillor Sherlock
Councillor Burman
Councillor AA Humphrey

Local Residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item covered by the Committees Terms of Reference. If you have any queries, please telephone the Town Clerk on 01245 321817.

**Karen Atkins
Town Clerk
4th January 2023**

1. Apologies for Absence

To RECEIVE and ACCEPT any apologies for absence.

2. Dispensation considerations

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

3. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary, registerable or non-registerable interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

4. Confirmation of Minutes

To APPROVE the minutes of the meeting held on 08 November 2022 as a true record.

5. Public Questions

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees Terms of Reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

6. Budgetary Position

To receive the current budgetary position as of 4 January 2023 as attached to the agenda.

7. Health & Social Care Report

Committee to receive the report attached to the agenda and to identify any relevant activities to be considered for action in the coming months.

8. Royal Air Force Air Cadets Parade

Committee to discuss the request from Air Cadets for use of the Champions Manor Hall Car Park as a start of a short parade to mark the anniversary of their formation through South Woodham Ferrers on 5th February 2023.

Proposed route to be decided. Town Clerk has advised traffic management permission will be required from Essex Highways for any road closures.

Rev Carol Ball from Holy Trinity Church is the Woodham Squadron Padre and will be organising a service at the end of the parade. There could be seven cadet squadrons in attendance so up to 100 plus cadets and staff.

9. Youth Week/ Youth Club

- Committee to discuss a Town Council youth week. Councillor Humphrey to update committee on low-cost ideas to interact with young residents in 2023. Incorporate alongside the Summer fun at Champions Manor Hall five events over five days all for/with the town's youth.
- Committee to discuss the relaunch of the Youth Club.

10. Naming of The Uniformed Youth Road

Following correspondence from Chelmsford City Council, confirmation has been received that the Town Council can request a name and postcode for this road. Uniformed Youth Groups to be contacted again for suggestions and these will be brought back to Committee.

11. Items To Note

- **Cinema Club:** To note next Cinema Club 11/1/23 film is Where the Crawdads Sing.
- **Toddler Group:** The toddler group commenced on Monday 9/1/2023.
- Councillor Crosbie to return a file of signed minutes for the Environment & Leisure Committees to the Town Clerk as soon as possible.
- **Jubilee Bench:** Awaiting delivery date. This will be placed at the Garden of Remembrance.
- **West End Mamas Christmas Concerts:** A total of £915.00 was raised for the Town Mayors Charity Lexi dolls. Presentation to be arranged.
- **Jubilee Walk.** A walk with Councillors will be arranged by the Town Clerk/Officer in the Spring 2023. Following this the Jubilee map will be updated.
- **Play in the Park** dates are available for Easter and Summer 2023. When the budget is finalised the Town Clerk will book activities.

12. Christmas Fayre & King's Coronation 2023

- Committee to agree the Town Clerk to provisionally book the framework for the Christmas Fayre Saturday 18 November 2023.
- Committee to discuss arrangements for the King's Coronation.

13. Defibrillator location

Committee to discuss a suitable location for a fourth defibrillator in town.

14. Report To Council

To agree items to report to the next Council meeting on 24 January 2023.

15. Media Coverage

To consider whether any items on this Agenda warrant a Media release, and, if so, to agree a Councillor to comment if applicable.

16. Next Meeting

The next meeting of the Events, Community & Leisure Committee will be held on Tuesday 21st March 2023 at 7.30pm.

Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.

