

FINANCE AND PROJECTS COMMITTEE AGENDA

**For a Meeting to be held at 7.30p.m on
Tuesday 2nd December 2025**

At Champions Manor Hall Community Centre

Membership:

Councillor Thompson (Chair)
Councillor Eley (Vice Chair)

Councillor Shearring
Councillor Crosbie
Councillor Price

Councillor Wilson
Councillor O'Brien
Councillor Kelly

Councillor Massey
Councillor Bentley

Local Residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community, and the Town. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321817. Please join us.



**Karen Atkins
South Woodham Ferrers Town Clerk
26th November 2025**

1. Apologies for absence

To RECEIVE and ACCEPT any apologies for absence.

2. Dispensation considerations

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

3. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary, registerable, or non-registerable interest. Clarification, if required, can be sought prior to the meeting with the Chair or the Town Clerk.

4. Confirmation of Minutes

To **APPROVE** the minutes of the meeting held on 11th November 2025 as a true record of the meeting.

5. Public Questions

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item covered by the Committees Terms of Reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

6. Financial Matters

a to receive the budgetary position for this Committee and Champions Manor Hall as of 26th November 2025.

b to receive and note the Council's bank balances as of 26th November 2025

- Unity Current Account £44,990.42
- Unity Instant Access Savings £486,429.12
- Santander Deposit Account £306,943.71

c the financial transactions for November 2025 will be circulated at the meeting after the November accounts are reconciled.

7. Items to Note

- The movements to the Earmarked reserves have been completed on 21st November 2025. Attached to agenda.
- The payment from Scottish Power - export from the solar panels was received on 25/11/258 for £449.76.

8. Budget 2026-27

To consider the draft budgets for all committees 2026-27 for recommendation to Council on 20th January 2026.

9. Report to Council

To agree items for report to the next Council meeting on the 20th of January 2026.

10. Media Contact

To consider whether any items on this Agenda warrant a Media release

11. Future Meeting Dates

The next meeting of the Finance & Projects Committee will be on 03rd March 2026.

Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.

