

AGENDA

You are summoned to a Meeting of the

COUNCIL

to be held at 7.30 p.m.

on

Wednesday 5th January 2022

**At Champions Manor Hall, if government restrictions are introduced
meeting will be held via zoom**

Due to covid restrictions any resident wishing to attend the meeting must contact the office by 12pm on the Tuesday prior to the meeting. Access to the room is via the doors overlooking the bowling green and not the front doors, this is to ensure users of both halls can be kept separate. All attendees to wear masks unless exempt.

Local residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community and the Town. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321817. Please join us

**Karen Hawkes BSc (Hons)
South Woodham Ferrers Town Clerk
29th December 2021**

Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.

1. Apologies for Absence

To RECEIVE and ACCEPT any apologies for absence.

2. Dispensation considerations

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

3. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary or non-pecuniary interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

4. Code of Conduct

Members are reminded of the Code of Conduct and their behaviour towards fellow Councillors and officers, any member which continuously breaches this will be asked to leave the meeting.

5. Confirmation of Minutes

To APPROVE the minutes of the Council meeting held on 1st September 2021 as a true record.

6. Development and Infrastructure Committee

To appoint members to the Development and Infrastructure Committee

7. Next Meeting

To be confirmed