



SOUTH WOODHAM FERRERS  
TOWN COUNCIL

Champions Manor Hall  
Hullbridge Road  
South Woodham Ferrers  
Essex CM3 5LJ  
Tel. 01245 321817

# LEISURE COMMITTEE

# AGENDA

**For a Meeting to be held at 8.00 p.m. on  
Tuesday 11th June 2019**

**at Champions Manor Hall, Hullbridge Road,  
South Woodham Ferrers**

### Membership:

**Councillor R Weir-Ewing (Chairman)**  
**Councillor R Crosbie (Vice Chairman)**

Councillor K Bentley  
Councillor A Humphrey

Councillor J Birch  
Councillor A John

Councillor B Massey

***Local residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item of business on the agenda. The meeting may be adjourned for 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321817.***

**Karen Hawkes BSc (Hons)**  
**Town Clerk**  
**5th June 2019**

**1. Apologies for Absence**

To RECEIVE and ACCEPT any apologies for absence.

**2. Declarations of Interest**

Any Member declaring an interest is asked to state whether this is a pecuniary or Non-pecuniary interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

**3. Confirmation of Minutes**

To APPROVE the minutes of the meeting held on 17th March 2019 as a true record.

**4. Public Questions**

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

**5. Budgetary Position**

To receive the current budgetary position as attached to the agenda as at 31.5.2019.

**6. Allotments**

- To receive update following pre-planning advice received from Chelmsford City Council
- To note past correspondence regarding access to the site using the recycling centre road
- To agree steps for next Leisure meeting on 23<sup>rd</sup> July 2019

**7. Youth Club Working Party (19/20 Project)**

- Verbal update to be given by Councillor Bentley
- To consider recommendation from Youth Club Working Party to proceed with Champions Manor Hall as the proposed location of the Youth Club.

**8. Play In The Park Easter**

To note attendance as detailed below:

Date	Attendance	Notes/Weather
Friday 12th April	59	Sunny/Windy
Monday 15 <sup>th</sup> April	101	Sunny/Windy
Thursday 18 <sup>th</sup> April	110	Sunny

## **9. Events Sub – Committee**

Committee has not met since February due to staff resource. Committee currently consists of 3 members, Town Clerk recommends that events are discussed at Leisure as specified by their terms of reference to ensure that arrangements can be made for the Christmas Fayre.

## **10. VE day 75**

To discuss our celebration, **VE Day 75**, which will cover the weekend of 8<sup>th</sup> - 10<sup>th</sup> May 2020, and will be an international celebration of peace – a time to remember, reflect and pay tribute to the millions who played such a vital part in achieving it.

The planned activities over the weekend are as follows:

- The Playing of Battle's O'er & VE 75 Years
- The Nation's Toast to the Heroes of WW2
- The Cry for Peace, around the World
- Churches & cathedrals Ringing out for Peace
- Street parties and parties in pubs, clubs, Hotels, on town and village greens and in halls etc
- Services of commemoration and celebration in churches, including the reading of the Tribute to the Millions and the playing of the Last Post

Registration for all participants will be solely through [www.veday75.org](http://www.veday75.org). As well as adding your details you will also be able to download important documents, including a commemorative certificate, and view messages of support from individuals and organisations.

## **11. Report to Council**

To agree items for report to the next Council meeting on 10 September 2019.

## **12. Media Coverage**

To consider whether any items on this Agenda warrant a Media Release, and, if so, to agree a Councillor to comment, if applicable.

## **13. Next Meeting**

The next meeting of the Leisure Committee will be held on Tuesday 23<sup>rd</sup> July 2019 8pm.

**Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.**

Month No : 1

Committee Report End of May 2019

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<b>Leisure Committee</b>						
<u>Leisure General</u>						
Play Schemes	0	0	3,500	3,500		3,500
Open Spaces Maintenance	0	0	4,000	4,000	1,682	2,318
Open Spaces Maint. (John Cox)	0	0	12,000	12,000		12,000
Marsh Farm Road Allotments	0	0	300	300		300
Play Area Running Costs	90	90	6,000	5,910	708	5,202
Swimming Pool Subsidy	0	0	10,000	10,000		10,000
Bowling Green Maintenance	0	0	850	850		850
Bowling Green Sinking Fund	0	0	3,745	3,745		3,745
Christmas Lights	0	0	15,000	15,000		15,000
<b>Leisure General :- Expenditure</b>	<b>90</b>	<b>90</b>	<b>55,395</b>	<b>55,305</b>	<b>2,390</b>	<b>52,915</b>
Precept	0	0	54,073	-54,073		0
Allotment Income	0	0	300	-300		0
Bowls Club Income	0	0	3,745	-3,745		0
Christmas Lights Income	0	0	3,542	-3,542		0
<b>Leisure General :- Income</b>	<b>0</b>	<b>0</b>	<b>61,660</b>	<b>-61,660</b>		
<b>Net Expenditure over Income</b>	<b>90</b>	<b>90</b>	<b>-6,265</b>	<b>-6,355</b>		
<u>Bandstand</u>						
Bandstand Expenditure	0	0	600	600		600
<b>Bandstand :- Expenditure</b>	<b>0</b>	<b>0</b>	<b>600</b>	<b>600</b>	<b>0</b>	<b>600</b>
Bandstand Income	0	0	1,000	-1,000		0
<b>Bandstand :- Income</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>-1,000</b>		
<b>Net Expenditure over Income</b>	<b>0</b>	<b>0</b>	<b>-400</b>	<b>-400</b>		
<u>Community Events</u>						
Gardeners Panel	0	0	350	350		350
Christmas Fayre Expenditure	0	0	7,000	7,000		7,000
Champions Film Club Expenditur	0	0	1,100	1,100		1,100
Senior Citizens lunch Exp	0	0	500	500		500
Fun the Bandstand	0	0	1,000	1,000		1,000
Arts Festival	0	0	1,000	1,000		1,000
Childrens Christmas party Exp	0	0	1,000	1,000		1,000
Promotional Items	0	0	200	200		200
Spring events Town Mayor	0	0	1,000	1,000		1,000
Young Carers Event	0	0	800	800		800

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
Outdoor Cinema	0	0	6,000	6,000		6,000
Bands on the Bandstand	0	0	645	645		645
Community Events :- Expenditure	<b>0</b>	<b>0</b>	<b>20,595</b>	<b>20,595</b>	<b>0</b>	<b>20,595</b>
Christmas Fayre Income	0	0	2,500	-2,500		0
Senior Citizens Christmas lunc	0	0	200	-200		0
Champions Film Club Income	0	0	1,000	-1,000		0
Childrens Christmas party Inc	0	0	300	-300		0
Outdoor Cinema Income	0	0	9,930	-9,930		0
Community Events :- Income	<b>0</b>	<b>0</b>	<b>13,930</b>	<b>-13,930</b>		
<b>Net Expenditure over Income</b>	<b>0</b>	<b>0</b>	<b>6,665</b>	<b>6,665</b>		
Leisure Committee :- Expenditure	<b>90</b>	<b>90</b>	<b>76,590</b>	<b>76,500</b>	<b>2,390</b>	<b>74,110</b>
Income	<b>0</b>	<b>0</b>	<b>76,590</b>	<b>-76,590</b>		
<b>Net Expenditure over Income</b>	<b>90</b>	<b>90</b>	<b>0</b>	<b>-90</b>		



**VE DAY**  
75<sup>TH</sup> ANNIVERSARY  
A SHARED MOMENT OF CELEBRATION  
8-10 MAY 2020

**ssafa** | the  
Armed Forces  
charity

Dear Town and Parish Clerk,

### TOWN & PARISH COUNCILS - VE DAY 75

I have pleasure in outlining plans for **VE Day 75**, being organised to celebrate and commemorate the 75<sup>th</sup> Anniversary of VE Day as mentioned in my last communication to you last year.

The 8<sup>th</sup> May 1945 was the day peace emerged after nearly six years of war, so the 75<sup>th</sup> anniversary on 8<sup>th</sup> May 2020 represents an important milestone in our history. I am sure you will agree that we cannot let this day pass without reflecting on the enormous sacrifice, courage and determination of people from all walks of life who saw us through this dark period. Our celebration, **VE Day 75**, will cover the weekend of 8<sup>th</sup> - 10<sup>th</sup> May 2020, and will be an international celebration of peace – a time to remember, reflect and pay tribute to the millions who played such a vital part in achieving it.

This includes the Armed Forces personnel from many countries who gave their lives, and those who returned home injured in body and mind; the hard-working women and men who kept the factories, mines, shipyards and farms operating throughout the years of turmoil; the ARP wardens, police officers, doctors, nurses, firemen, local defence volunteers and many others who put their lives on hold to safeguard the home front.

The official, exclusive charity for **VE Day 75** is SSAFA, the Armed Forces Charity, which also supports the Merchant Navy.

The planned activities over the weekend are as follows:

- The Playing of Battle's O'er & VE 75 Years
- The Nation's Toast to the Heroes of WW2
- The Cry for Peace, around the World
- Churches & cathedrals Ringing out for Peace
- Street parties and parties in pubs, clubs, Hotels, on town and village greens and in halls etc
- Services of commemoration and celebration in churches, including the reading of the Tribute to the Millions and the playing of the Last Post

Registration for all participants will be solely through [www.veday75.org](http://www.veday75.org). As well as adding your details you will also be able to download important documents, including a commemorative certificate, and view messages of support from individuals and organisations.

#### **FRIDAY 8TH MAY 2020**

##### **3pm – Battle's O'er & VE 75 Years**

3pm is the time Winston Churchill officially announced the end of WW2 from the Cabinet Office at 10 Downing Street, London.

Pipers from around the world will open **VE Day 75** by playing Battle's O'er and VE 75 Years at 3pm local time in the country they are in, paying tribute to the millions who gave so much to earn our freedom today. Battle's O'er is the traditional tune played by pipers at the end of a battle, and VE 75 Years has been specially written for this occasion by Pipe Major Roger Bayes of the City of Norwich Pipe Band.

Battle's O'er will be played by pipers from the top of the four highest Peaks in the UK - Ben Nevis, Scotland; Scafell Pike, England; Mount Snowdon, Wales, and Slieve Donnard, Northern Ireland – and also at the five furthest points in the UK. This has never been undertaken before.

We are encouraging pipers working that day to pause at 3pm to play the tune in their workplace. It will provide pipers throughout the world the opportunity to participate without having to take time off work. We are already aware that a nurse will be playing the pipes on her hospital ward, and that others will be playing at a railway company, in a field and outside a bakery. Those pipers taking part can register their involvement at the VE Day 75 website – [www.veday75.org](http://www.veday75.org).

### **3pm – The Nation's Toast to the Heroes of WW2**

To coincide with the playing of Battle's O'er thousands of pubs throughout the UK, Channel Islands and the Isle of Man will encourage customers to raise a glass at 3pm and take part in The Nation's Toast to the Heroes of WW2. All pubs taking part can register their involvement on the VE Day 75 website – [www.veday75.org](http://www.veday75.org).

### **6.55pm – A Cry for Peace Around the World**

Town Criers around the world will be undertaking A Cry for Peace Around the World, kindly written for this occasion by Crier Peter Taunton. The 'Cry', which can be downloaded from the website, will be performed at 7pm local time in locations around the world, starting in New Zealand. Those Town Criers and others undertaking this 'Cry' can register their involvement on the VE Day 75 website – [www.veday75.org](http://www.veday75.org).

### **7pm – Ringing out for Peace**

Bells in churches and cathedrals will ring out at 7pm in a collective celebration of VE Day 75. The sound of church bells is deeply rooted in British culture. They provide the grand soundtrack to our historic moments, calling us to wake, to pray, to work, to arms, to feast, to celebrate and, in times of crisis, to come together. This aspect of VE Day 75 could not be more appropriate, ringing out around the world to celebrate the peace we share today. Those churches taking part can register their involvement on the VE day website – [www.veday75.org](http://www.veday75.org).

### **7pm onwards – Parties and Celebration**

Parties and celebrations will take place in pubs, clubs and hotels, on town and village greens and in our streets, bringing the communities of the nation together in common friendship. Those town and cities twinned with others around the world will be encouraged invite them to join in this joyous occasion. We know that many of those taking part will be organising firework displays over the weekend too. Those taking part in this celebratory element of the event can register their involvement on the VE day 75 website – [www.veday75.org](http://www.veday75.org).

## **SATURDAY 9TH MAY 2020**

Parties and celebrations continue.

## **SUNDAY 10TH MAY 2020**

### **10.30am – Church Services of Celebration and Commemoration**

Services will take place in cathedrals and churches throughout the UK, Channel Islands and the Isle of Man to celebrate the peace we share today and remember those who lost their lives or returned home dreadfully wounded. The services will also recognise the sacrifices of those who kept the nation fed and the factories, mines and hospitals working during the most challenging of times. Churches wishing to take part should register their involvement on the VE Day 75 website – [www.veday75.org](http://www.veday75.org).

### **Tribute to the Millions & the Last Post**

Those planning services will be encouraged to ask a representative from their local community to read out the Tribute to the Millions, which can be downloaded at [www.veday75.org](http://www.veday75.org), and involve a local bugler or trumpeter to play the Last Post and Reveille. Their participation can also be registered on the VE DAY 75 website – [www.veday75.org](http://www.veday75.org).

We do hope that you will take part in **VE Day 75** especially as many of those that served at home and abroad came from the Towns and Parishes of England, so your involvement will be a perfect 'tribute' to the sacrifices made by so many of them.

Please be kind enough to register your involvement in one or more of the events by going to the VE Day 75 Website - [www.veday.org](http://www.veday.org) as soon as possible to enable us to keep in touch with you and update you on progress.

My warmest regards,



Bruno Peek LVO OBE OPR

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