



SOUTH WOODHAM FERRERS  
TOWN COUNCIL

Champions Manor Hall  
Hullbridge Road  
South Woodham Ferrers  
Essex CM3 5LJ  
Tel. 01245 321817

# PLANNING COMMITTEE AGENDA

For a Meeting to be held at 7.00pm on  
Tuesday 25<sup>th</sup> February 2020

at Champions Manor Hall, Hullbridge Road,  
South Woodham Ferrers

## Membership:

Councillor I Roberts Chairman  
Councillor I Hammond Vice-Chairman

Councillor M Lobar  
Councillor P Ferry

Councillor M Sismey  
Councillor D Eley

Councillor A John

***Local residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item of business on the agenda. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321817. Please join us.***

Karen Hawkes BSc (Hons)  
Town Clerk  
17th February 2020

**1. Apologies for Absence**

To RECEIVE and ACCEPT any apologies for absence.

**2. Dispensation considerations**

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

**3. Declarations of Interest**

Any Member declaring an interest is asked to state whether this is a pecuniary or non-pecuniary interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

**4. Confirmation of Minutes**

To APPROVE the minutes of the meeting held on 28<sup>th</sup> January 2020 as a true record.

**5. Public Questions**

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees terms of reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

**6. Previous Planning Decisions**

To note the City Council planning decisions which differ from the Town Council recommendations as circulated at the meeting.

To consider such planning and tree applications as are outstanding. Applications have been received on the following properties:

20/05028/TPO	21	The Bight	Oak (T12) - Crown reduction by 2m to suitable growing points - Reason: Tree is in close proximity to the house and reduces the light into the property.	AJ
20/05023/TPO	85	Inchbonnie	G1 - TPO/2003/025. 3 Willow trees (referenced as 1, 2 and 3 in accompanying site plan) Re-pollard trees 1 and 2 to previous pruning points. Reason - As part of ongoing tree maintenance. Monolith tree 3 to a height of 2 meters above ground. Reason - Concerns over structural integrity of tree.	AJ
19/05234/TPO	4	Middleton Road	Norway Maple (T12) - Crown Reduction by approx. 4.5m	AJ

19/05226/TPO	2	Bree Hill	T1 Whitebeam - Fell - Reason: Tree is causing damage to driveway, may pose future risk to property.	AJ
20/05029/TPO	Block 2 to 54	Abbotsleigh Road	T4 Lime - roadside boundary within 2 - 54 Abbotsleigh Road - reduce to previous reduction point, carried out in 2016. Reason: tree is very overgrown and overhanging pavement and too close the building.	AJ
20/00031/FUL	Site at 3	Anson Close	Change of use from D1 (non residential institutions) to C3 (residential) to facilitate 2 new apartments.	PF
20/00046/FUL	42 - 44	Cutlers Road	Construction of a new extension to an existing industrial unit and provision of new parking bays.	IH
19/000583/S7 3	Land at Rear 42 - 44	Cutlers Road	Variation to condition 2 (approved plans) of the approved planning permission 19/00583/MAT - (The office and factory building have been re-positioned in the boundary to provide direct road access into the factory and storage area. The overall office length has been reduced). For the extension of the open ended pitched roof canopy area.	IH
20/00090/FUL	Westbury Garden Rooms Ltd 46 - 52	Cutlers Road	Pitched roof canopy to provide an under covered area for loading and un-loading of goods and materials.	IH
19/05110/TPO	2	Victoria Road	T1 - Silver Birch - reduce height by 4m - blocking light and concerns branches may pose injury to public.	AJ
2000105FUL	15	Longfield Road	Single storey rear extension. Part remove existing fence and install new 1.8m high fence.	DE
20/00178/FUL	27	Culver Rise	Part single storey and part two storey front extension.	DE

**8. Planning Enforcement**

Recent reports from Chelmsford City Council were circulated.

**9. Report to Council**

To agree items for report to the next Council on 10th March.

**10. Media Coverage**

To consider whether any items on this Agenda warrant a media release, and, if so, to agree a Councillor to comment, if applicable.

**11. Next Meeting**

The next meeting of the Committee will be on 24<sup>th</sup> March 2020, at 7pm.

**Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.**