



**SOUTH WOODHAM FERRERS
TOWN COUNCIL**

NEIGHBOURHOOD PLAN COMMITTEE A G E N D A

**For a Meeting to be held at 7.30pm on
Wednesday 4th September 2019**

**at Champions Manor Hall, Hullbridge Road,
South Woodham Ferrers**

Membership:

Chairman Councillor D Eley

Troy Planning: Jon Herbert (advisory role)

Councillor M O'Brien
Councillor I Hammond

Councillor I Roberts
Councillor A Shearring

Councillor P Wyatt
Councillor A John

**Karen Hawkes BSc Hons
South Woodham Ferrers Town Clerk
29th August 2019**

1. Apologies for Absence

To receive apologies for absence

2. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary or non-pecuniary interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

4. Confirmation of Minutes

To APPROVE the minutes of the meeting held on 4th September 2019 as a true record.

5. Draft Neighbourhood Plan

- Jon Herbert to introduce the Draft South Woodham Ferrers Neighbourhood Plan and respond to committee questions.
- Dependant on outcome of Agenda item Committee to agree changes if required or if felt necessary recommend to Council the proposed plan

6. Summary of Consultation Events on Emergency Ideas

To note report

7. Next Steps

Information exchange and Jon Herbert to advise next steps

8. Budget

To consider current budget allocation for Neighbourhood Plan, report to be circulated at the meeting

9. Report to Council

To agree report for Council 10th September 2019

10. Date of the next meeting