



SOUTH WOODHAM FERRERS
TOWN COUNCIL

DEVELOPMENT AND INFRASTRUCTURE COMMITTEE

AGENDA

**For a Meeting to be held at Champions Manor Hall on
Wednesday 22nd September 2021 at 5pm**

At Champions Manor Hall Community Centre

Membership:

Councillor O'Brien (Chairman)
Councillor Birch (Vice-Chairman)

Councillor Thompson
Councillor Shearring
Councillor Ferry

Councillor Massey
Councillor Roberts
Councillor Miller

Councillor Eley
Councillor Bentley

COVID

Due to covid restrictions any resident wishing to attend the meeting must contact the office by 12pm on the Tuesday prior to the meeting. Access to the room is via the doors overlooking the bowling green and not the front doors, this is to ensure users of both halls can be kept separate. All attendees to wear masks unless exempt

Local residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community and the Town. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321817. Please join us.

Karen Hawkes BSc (Hons)
South Woodham Ferrers Town Clerk
16th September 2021

- 1. Apologies for absence**
To RECEIVE and ACCEPT any apologies for absence.
- 2. Dispensation considerations**
To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.
- 3. Declarations of Interest**
Any Member declaring an interest is asked to state whether this is a pecuniary or non-pecuniary interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.
- 4. Confirmation of Minutes**
To approve the minutes of the meeting held on the 11th August 2021 as a true record of the meeting.
- 5. Public Questions**
In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item covered by the Committees Terms of Reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.
- 6. Neighbourhood Plan Referendum**
 - To note the Neighbourhood Plan referendum is being held on 21st October 2021
 - Members to consider publicity and timetable to raise awareness of the referendum
- 7. Army and Navy Sustainable Transport Package**
To agree comments on the consultation, information at <https://www.essexhighways.org/highway-schemes-and-developments/highway-schemes/chelmsford-schemes/army-and-navy-taskforce>.
- 8. Report to Council**
To agree items for report to the next Council meeting
- 9. Media Contact**
To consider whether any items on this Agenda warrant a media release and if so, to agree a Councillor to comment, if applicable.
- 10. Next Meeting**
To be agreed