

Planning & Environment COMMITTEE A G E N D A

**For a Meeting to be held on Tuesday 28 July 2026
at 7.30pm
at Champions Manor Hall, Hullbridge Road,
South Woodham Ferrers**

**Membership:
Councillor S Wilson Chairman
Councillor M O'Brien Vice-Chairman**

Councillor J Birch
Councillor P Price
Councillor M Sismey
Councillor K Bentley

Councillor P Ferry
Councillor I Roberts
Councillor D Thompson

Councillor A Cash
Councillor A Shearring
Councillor D Eley

Local residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community, and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item of business on the agenda. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321 817. Please join us.

**Karen Atkins
Town Clerk
22 July 2026**



1. Apologies if Absence

To RECEIVE apologies for absence.

2. Dispensation considerations

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

3. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary registerable or non-registerable interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

4. Confirmation of Minutes

To **APPROVE** the minutes of the meeting held on 30 June 2026 as a true record.

5. Public Questions

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees terms of reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

6. Budgetary Position

The budgetary position on 22/7/2026 is attached to the agenda.

7. 1st Woodham Ferrers Scout HQ Improvements

Committee to consider a report from the 1st Woodham Ferrers Scouts for maintenance improvements.

8. Previous Planning Decisions and Appeals

To note the City Council planning decisions which differ from the Town Council recommendations will be circulated prior to the meeting.

9. Planning Applications

To consider and agree comments on the planning applications as detailed on the list circulated and displayed on the Town Council noticeboards and website.

10. Lease with Essex Wildlife Trust

Committee to consider and agree the revised lease from Essex Wildlife Trust and consider the annual costs. This will be recommended to the next council meeting.

11. Items to Note

- Chelmsford City Council wins planning appeal to prevent new warehouse development. An independent planning inspector has rejected plans for a large warehouse development adjacent to junction 17 of the A12, near Howe Green. A planning application for 120,000 square metres of logistics and office space was submitted for the site that has not been allocated for development in [Chelmsford's Local Plan](#), a document that provides a clear framework to help Chelmsford grow in a coordinated, sustainable and fair way. At a planning appeal brought by the developer, the Inspector decided that although there were some benefits to the scheme, these were outweighed by the adverse effects to the local landscape, heritage sites and highways.
- The basic Tree Survey & Inspection course is rescheduled to Thursday 6th August in Great Dunmow. Although we are not currently members of CouncilWise nonsubscribers can attend for £234.00 plus VAT.
- Trinity St Mary's extended a thank you to the Town council and Councillor Alan Shearring for arranging and leading the class trip to the Fen on Thursday 2 July 2026.
- The Town Clerk has reported the maintenance and clean-up of the town centre to Asda management company and is awaiting an agreed attendance date. Surrounding car parks at Barons Road, Knight St and Tylers Ride, were recently instructed to bring the areas up to standard. Alongside this Asda have been asked to give focus to the footpaths throughout the estate and in particular weed treatment and removal.
- The Garden of Remembrance Pet Scattering Copse opening event will be held on 31/7/2026 at 10.30am. Councillors welcome to attend.
- The 336 Sunday Bus service is starting on 26/7/2026. To meet grant funding marketing requirements a transport blog has been set up on the Town Council website to keep the community updated.
https://www.southwoodhamferrers.gov.uk/SWF_Transport_Hub_Blog_52772.aspx

12. Marsh Farm

Committee to receive and consider the report attached to the agenda.

13. Victoria Fields

Committee to receive and consider the report attached to the agenda.

14. Report to Council

To agree items to report at the next Annual Council meeting on 20th October 2026.

15. Media Coverage

To consider whether any items on this Agenda warrant a Media release.

16. Next Meeting

The next meeting of the Planning and Environment Committee will be on 25 August 2026 at 7.30pm.

**Any member who is unable to attend the meeting should send their apologies and reason.
to the Town Clerk prior to the meeting.**