



# **FINANCE AND PROJECTS COMMITTEE**

## **AGENDA**

**For a Meeting to be held at 7.30p.m. on  
Tuesday 13th September 2022**

**At Champions Manor Hall Community Centre**

### **Membership:**

**Councillor D Thompson (Chairman)  
Councillor J Miller (Vice-Chairman)**

Councillor A Shearring  
Councillor I Roberts  
Councillor M O'Brien  
Councillor A John

Councillor A Humphrey  
Councillor K Bentley  
Councillor S Wilson  
Councillor L Kelly

Councillor B Massey  
Councillor D Eley  
Councillor R Crosbie

***Local Residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community and the Town. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Acting Town Clerk on 01245 321817. Please join us.***

**Karen Atkins  
South Woodham Ferrers Acting Town Clerk  
07<sup>th</sup> September 2022**

**1. Apologies for absence**

To RECEIVE and ACCEPT any apologies for absence.

**2. Dispensation considerations**

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

**3. Declarations of Interest**

Any Member declaring an interest is asked to state whether this is a pecuniary or non-pecuniary interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Acting Town Clerk.

**4. Confirmation of Minutes**

To APPROVE the minutes of the meeting held on 14<sup>th</sup> June 2022 as a true record of the meeting.

**5. Public Questions**

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item covered by the Committees Terms of Reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

**6. Financial Matters**

**a** to receive the budgetary positions for this Committee and Champions Manor Hall.

**b** to receive and note the Council's bank balances as of 31st July 2022 circulated at the meeting.

**c** to note financial transactions for June 2022, circulated prior to the meeting.

**7. Items to note**

**a** to note the new bacs system is ongoing and the application to Unity bank will take 6-8 weeks

**b** to note the application for a mobile device for payment for Town council events and groups at Champions Manor Hall is completed and being processed.

**c** The Acting Town Clerk has applied for the Essex Community Initiative Fund grant application for the provision of new flooring and play equipment. Companies have been contacted for playground ideas, play equipment and flooring. They have visited the site and we are awaiting quotes.

**8. Review of Reserves**

As proposed at the meeting 14<sup>th</sup> June 2022 committee to review and agree all the Town Council reserves

**9. Projects 2022-2023**

Committee to discuss the projects proposed by Planning & Environment and Events, Community & Leisure committees for 2022/2023. This will be circulated on a separate document prior to the meeting.

**10. Councillor Email address**

Committee to discuss new email addresses for Councillors. Acting Town Clerk to update on costs and information prior to the meeting.

**11. SWF Local History Society**

Committee to discuss the request from the Local History Society for compensation for unfair treatment by way of free hire of the MPR room for a year. Total with discount applied for regular hire £220.00. Note alternative arrangements have been made for 2022/23.

**12. Reports from Representatives of Outside Bodies reporting to Policy and Resources Committee:**

**a. Essex Association of Local Councils**

**b. Larger Local Councils Forum**

**c. Chelmsford Association of Local Councils**

**13. Report to Council**

To agree items for report to the next Council meeting on the 20<sup>th</sup> of September 2022.

**14. Media Contact**

To consider whether any items on this Agenda warrant a media release and if so, to agree a Councillor to comment, if applicable.

**15. Future Meeting Dates**

The next meeting of the Finance & Projects Committee will be on 8<sup>th</sup> November 2022.

**Any member who is unable to attend the meeting should send their apologies and reason to the Office prior to the meeting.**