



FINANCE AND PROJECTS COMMITTEE

AGENDA

**For a Meeting to be held at 7.30p.m. on
Tuesday 11th October 2022**

At Champions Manor Hall Community Centre

Membership:

**Councillor D Thompson (Chairman)
Councillor J Miller (Vice-Chairman)**

Councillor A Shearring
Councillor I Roberts
Councillor M O'Brien
Councillor A John

Councillor A Humphrey
Councillor K Bentley
Councillor S Wilson
Councillor L Kelly

Councillor B Massey
Councillor D Eley
Councillor R Crosbie

Local Residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community and the Town. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Acting Town Clerk on 01245 321817. Please join us.

**Karen Atkins
South Woodham Ferrers Acting Town Clerk
05th October 2022**

1. Apologies for absence

To RECEIVE and ACCEPT any apologies for absence.

2. Dispensation considerations

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

3. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary or non-pecuniary interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Acting Town Clerk.

4. Confirmation of Minutes

To APPROVE the minutes of the meeting held on 14th June 2022 & 13th September 2022 as a true record of the meeting.

5. Public Questions

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item covered by the Committees Terms of Reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

6. Financial Matters

a to receive the budgetary positions for this Committee and Champions Manor Hall as of 31st August 2022.

b to receive and note the Council's bank balances as of 31st August 2022

- Current Account £273,384.56
- Reserve Account £281,732.18

c to note financial transactions for July & August 2022 as attached to the agenda.

7. Items to note

a to note the new bac system is ongoing and the application to Unity bank will take 6-8 weeks

b to note the application for a mobile device for payment for Town council events and groups at Champions Manor Hall is ongoing and will be processed as soon as possible.

c The Acting Town Clerk has applied for the Essex Community Initiative Fund grant application for the provision of new flooring and play equipment. Companies have been contacted for playground ideas, play equipment and flooring. They have visited the site and we are awaiting

quotes.

8. Review of Reserves

As proposed at the meeting 14th June 2022 committee to review and agree all the Town Council reserves. Circulated prior to meeting.

9. Projects 2022-2023

Committee to discuss the projects proposed by Planning & Environment and Events, Community & Leisure committees for 2022/2023. This will be circulated on a separate document prior to the meeting.

10. Councillor Email address

Committee to discuss new email addresses for Councillors. Acting Town Clerk to update on costs and information prior to the meeting.

11. SWF Local History Society

Committee to discuss the request from the Local History Society for compensation for unfair treatment by way of free hire of the MPR room for a year. Total with discount applied for regular hire £220.00. Note alternative arrangements have been made for 2022/23.

12. Reports from Representatives of Outside Bodies reporting to Policy and Resources Committee:

a. Essex Association of Local Councils

b. Larger Local Councils Forum

c. Chelmsford Association of Local Councils

13. Report to Council

To agree items for report to the next Council meeting on the 18th of October 2022.

14. Media Contact

To consider whether any items on this Agenda warrant a media release and if so, to agree a Councillor to comment, if applicable.

15. Future Meeting Dates

The next meeting of the Finance & Projects Committee will be on 15th November 2022.

Any member who is unable to attend the meeting should send their apologies and reason to the Office prior to the meeting.