



SOUTH WOODHAM FERRERS
TOWN COUNCIL

Champions Manor Hall
Hullbridge Road
South Woodham Ferrers
Essex CM3 5LJ
Tel. 01245 321817

Events Community & Leisure COMMITTEE

AGENDA

**For an Extraordinary Meeting to be held at 7.30p.m. on
Monday 26th September 2022**

**at Champions Manor Hall, Hullbridge Road,
South Woodham Ferrers**

Membership:

Councillor Crosbie (Chairman)
Councillor Humphrey (Vice-Chairman)

Councillor Massey
Councillor Kelly
Councillor John

Councillor Eley
Councillor Wilson
Councillor Perham-Lake

Councillor Miller
Councillor Burman
Councillor Sherlock

Local Residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item covered by the Committees Terms of Reference. If you have any queries, please telephone the Town Clerk on 01245 321817.

**Karen Atkins
Acting Town Clerk
20 September 2022**

1. Apologies for Absence

To RECEIVE and ACCEPT any apologies for absence.

2. Dispensation considerations

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

3. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary or Non - pecuniary interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

4. Confirmation of Minutes

To APPROVE the minutes of the meeting held on 06 September 2022 as a true record.

5. Public Questions

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees Terms of Reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

6. Christmas Fayre

- To discuss and agree ideas for the Christmas Fayre to be held on 19th November and confirm bookings/arrangements to be made.

7. Events

- Committee to agree free use of Champions Manor Hall during Baby awareness week on Tuesday 11th October 2022 11.30am - 2.30pm for a coffee and cake afternoon which is fundraising for Blossom Suite and Neonatal Bereavement at Broomfield and Cradle Essex
- Note the Bandstand will be lite up with battery/solar lights in pink and blue to mark the SWF Baby Loss awareness walk.
- Committee to discuss and agree a Halloween event at Champions Manor Hall on Thursday 27th October 2022. Hall available 11-3pm.
- Committee to agree free use of Champions Manor Hall for the Inner Wheel Arts and Craft Fayre on 12 & 13th November 2022.
- Committee to agree a date and price for the Seniors Christmas party. Sunday 27th November or Sunday 18th December 2022 the MPR room is available at Champions Manor Hall.
- Committee to agree free hire for the West End Mamas charity concert on Saturday 3rd December 2022 for the mayor's charity Lexi dolls.
- Committee to agree that the Toddler Group arrange a Children's Christmas Party and use income from the toddler group to fund any requirements.

8. Report To Council

To agree items to report to the next Council meeting on 18 October 2022.

9. Media Coverage

To consider whether any items on this Agenda warrant a Media release, and, if so, to agree a Councillor to comment if applicable.

16. Next Meeting

The next meeting of the Events, Community & Leisure Committee will be held on Tuesday 08th November 2022 at 7.30pm.

Any member who is unable to attend the meeting should send their apologies and reason to the Acting Town Clerk prior to the meeting.