



SOUTH WOODHAM FERRERS
TOWN COUNCIL

POLICY AND RESOURCES COMMITTEE

AGENDA

For a Meeting to be held at 8.00p.m. on
Tuesday 16th April 2019

at Champions Manor Hall Community Centre,
South Woodham Ferrers

Membership:

Councillor P Wyatt (Chairman)
Councillor K Golding (Vice-Chairman)

Councillor C Weir-Ewing
Councillor S Coley

Councillor A Shearring
Councillor K Bentley

Councillor J Birch
Councillor R Weir-Ewing

Local residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item of business on the agenda. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321817. Please join us.

Karen Hawkes BSc (Hons)
South Woodham Ferrers Town Clerk
9th April 2019

1. Apologies for absence

To RECEIVE and ACCEPT any apologies for absence.

2. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary or non-pecuniary interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

3. Confirmation of Minutes

To APPROVE the minutes of the meeting held on 19th February 2019 as a true record of the meeting.

4. Public Questions

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

5. Budgetary Positions

5.1 To receive the budgetary positions as at 31st March 2019 for this Committee and Champions Manor Hall as attached to the agenda.

5.2 To note that the sanitary collection has been increased from once a month to once a fortnight

6. Financial Matters

6.1 To receive and note the Council's bank balances as at 31st March 2019:

- Current Account £157,299.74
- Reserve Account £195,638.91

6.2 To receive and note the following bank transfers as at 31st March 2019:

- 07/02/2019 £40,000 from the Reserve Account to the Current Account.
- 15/02/2019 £50,000 from the Reserve Account to the Current Account.

6.3 To note details of financial transactions in February 2019 and March 2019. List to be circulated to all Members of the Council prior to the meeting.

7. Reviews

7.1 Grant Policy

To review the current Grant Policy as attached to the agenda.

7.2 Assets Register

To consider and agree the current Asset Register as attached to the agenda

8. Reports from Representatives of Outside Bodies reporting to Policy and Resources Committee:

- a. **Larger Local Councils Forum** – Councillor C Weir-Ewing
- b. **EALC** – Town Clerk Karen Hawkes

9. Report to Council

To agree items for report to the next Council meeting on 14th May 2019.

10. Media Contact

To consider whether any items on this Agenda warrant a media release and if so, to agree a Councillor to comment, if applicable.

11. Next Meeting

The next meeting of the Policy and Resources Committee will be on 21st May 2019.

To resolve to exclude the press and public for the remainder of the meeting under the Public Bodies (Admission to Meetings) Act, 1960, as the following item contains confidential information.

12. Accident at Champions Manor Hall – October 2015

Town Clerk to update on current status and on – going insurance implications.

Month No : 12

Committee Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>Policy & Resources Committee</u>						
<u>100</u>	<u>Champions Manor Hall</u>					
4000	Electricity	7,135	7,000	-135		-135
4005	Gas	1,011	1,600	589		589
4010	Water	514	350	-164		-164
4015	Sewerage	287	350	63		63
4020	Rates	9,446	9,500	54		54
4025	Cleaning	13,086	15,000	1,914		1,914
4030	Maintenance	9,398	10,000	602	683	-81
4035	Major Repair Fund	23,740	23,500	-240		-240
4040	Administration	91	485	394		394
4050	PRS Licence	1,090	825	-265		-265
4110	Photocopier	725	500	-225		-225
4115	Postage	65	250	186		186
4120	Telephone	601	450	-151		-151
4125	Sanitary Contract	0	50	50		50
4130	Security	3,322	550	-2,772		-2,772
4275	Insurance	1,376	1,476	101		101
4800	Contingencies	360	2,000	1,640		1,640
	Champions Manor Hall :- Expenditure	72,247	73,886	1,639	683	956
1001	Main Hall Hire	21,401	18,000	3,401		0
1002	Multi Purpose Room Hire	23,241	20,000	3,241		0
1003	Conference Room Hire	4,398	3,500	898		0
1004	Meeting Room Hire	2,102	3,500	-1,398		0
1005	Refreshments	25	0	25		0
1006	Annual Storage Charge	409	0	409		0
1007	Car park	350	0	350		0
1050	Rent from ESO Depot	1,100	1,100	0		0
1055	Rent from Office Use	17,600	17,600	0		0
	Champions Manor Hall :- Income	70,625	63,700	6,925		
	Net Expenditure over Income	1,622	10,186	8,564		
<u>110</u>	<u>Office Costs</u>					
4000	Electricity	21,614	20,500	-1,114		-1,114
4005	Gas	569	510	-59		-59
4010	Water	289	177	-112		-112
4015	Sewerage	162	100	-62		-62
4020	Rates	5,314	5,159	-155		-155

Month No : 12

Committee Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4025	Cleaning	9,306	7,250	-2,056		-2,056
4030	Maintenance	4,729	4,850	122	383	-262
4050	PRS Licence	613	434	-179		-179
4100	Equipment	0	1,100	1,100		1,100
4105	Office Supplies	832	481	-351		-351
4110	Photocopier	1,683	1,206	-477		-477
4115	Postage	154	530	377		377
4116	Card Processing	685	550	-135	45	-180
4120	Telephone	1,239	1,350	111		111
4125	Sanitary Contract	130	163	33		33
4130	Security	1,868	339	-1,529		-1,529
4135	Mobiles	284	201	-83		-83
4140	Other Office Costs	9	0	-9		-9
4145	IT Work/Support	1,524	2,100	576		576
4155	Eye Tests	75	0	-75		-75
4800	Contingencies	203	0	-203		-203
	Office Costs :- Expenditure	51,279	47,000	-4,279	428	-4,708
	Net Expenditure over Income	51,279	47,000	-4,279		
120	<u>Policy & Resources General</u>					
4025	Cleaning	0	0	0		0
4030	Maintenance	54	0	-54	-54	0
4110	Photocopier	0	0	0		0
4115	Postage	-3	0	3		3
4120	Telephone	0	0	0		0
4200	Salaries	165,030	172,732	7,702		7,702
4205	Employer's NI	17,230	15,133	-2,097		-2,097
4210	Superannuation	46,379	43,541	-2,838		-2,838
4230	Payroll Contract	693	980	287	6	281
4235	Petty Cash	0	100	100		100
4240	Staff Uniform & Travel	850	1,000	150		150
4245	Training	2,980	3,000	20	25	-5
4246	Training - Councillors	25	1,000	975		975
4250	Recruitment	0	450	450		450
4255	Subscriptions	2,155	2,500	345		345
4260	Publications	0	200	200		200
4265	Marketing	730	500	-230		-230
4270	Audit	2,150	1,390	-760		-760
4275	Insurance	3,839	3,445	-394		-394
4276	Insurance Claims	985	0	-985		-985

Month No : 12

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4280 Civic Budget	3,063	1,200	-1,863		-1,863
4285 Member's Expenses	163	300	138		138
4290 Member's Basic Allowance	7,683	10,320	2,637		2,637
4295 Loan Repayment	23,626	23,626	0		0
4300 IT Contract & Equipment	6,764	6,000	-764	515	-1,278
4305 Elections	0	850	850		850
4310 Earmarked Grants	0	1,950	1,950		1,950
4315 Grants	5,725	10,000	4,275		4,275
4325 Litter Control	1,100	1,100	0		0
4330 Land at Ferrers Road	0	0	0	1,708	-1,708
4335 Uniformed Youth Road	97,141	0	-97,141		-97,141
4800 Contingencies	226	1,500	1,274		1,274
4801 Professional Fees	19,622	0	-19,622		-19,622
Policy & Resources General :- Expenditure	408,209	302,817	-105,392	2,200	-107,592
1076 Precept	420,476	339,953	80,523		0
1090 Interest Received	1,882	1,000	882		0
1091 Insurance Settlement	112	0	112		0
1095 Leases & Wayleave	99	550	-451		0
1255 spring events income	1,641	0	1,641		0
1400 CIL Money Received	15,139	0	15,139		0
Policy & Resources General :- Income	439,348	341,503	97,845		
Net Expenditure over Income	-31,139	-38,686	-7,547		
<u>620</u> CMH Project Fund					
6120 Hand Driers	4,505	0	-4,505		-4,505
6130 Tables	1,926	0	-1,926		-1,926
6140 Car Park Lining	650	0	-650		-650
CMH Project Fund :- Expenditure	7,080	0	-7,080	0	-7,080
Net Expenditure over Income	7,080	0	-7,080		
Policy & Resources Committee :- Expenditure	538,816	423,703	-115,113	3,311	-118,424
Income	509,973	405,203	104,770		
Net Expenditure over Income	28,842	18,500	-10,342		

Grants Policy

The South Woodham Ferrers Town Council Grant Fund is a small grants scheme funded by South Woodham Ferrers Town Council. Applications are invited from bodies which are within the administrative area covered by South Woodham Ferrers and are broadly representative of their local community or neighbourhood.

The grant can be used to:

- Create, procure or develop new community assets;
- Enhance existing community assets;
- Enhance/purchase equipment for community groups;
- Enhance or develop initiatives that strengthen a community;
- Help the Town's voluntary groups to improve their effectiveness
- Help to ensure the provision of services needed by the town's residents via the voluntary sector.

The Town Council has three grants scheme.

Small grants: For applications of up to £300 in value. These are considered by a panel consisting of the Town Clerk and the Town Mayor or, in their absence, the Deputy Town Mayor and may be submitted at any time.

Large grants: Applications are considered by the Town Council's Policy and Resources Committee. The Committee will review these applications twice a year in July and February. The timing of your application is important if working to specific times or deadline.

Response grant: This grant is for grant applications which are urgent and time critical. The need is evidenced clearly by the applicant that funding is required for:

- Projects that are time-critical (proof would be needed)

This is a rolling programme and your application will be considered at the next Policy and Resources Committee meeting.

Who can apply?

Applications are invited from bodies which are within the administrative area covered by South Woodham Ferrers and are broadly representative of the local community e.g. local voluntary organisations, community groups and sports/recreational clubs based in the town that operate on a not-for-profit basis are eligible to apply. This included preschools, youth clubs, community associations, community event groups, senior citizen social clubs, gardening clubs, conservation groups, sports clubs etc. This list is not exhaustive but all groups must be open to the whole community.

The grant fund has been designed to be as flexible and responsive as possible to the needs of the community. Applications will be judged on their merits and on **the evidence of strong community support and need**, so it is vital that you provide this information.

Any previous applications received will be considered in the decision-making process.

What will not be funded?

- Organisations or activities which do not substantially benefit the residents of the town;
- Organisations or activities which are primarily commercial in nature;
- Organisations which have a closed or restricted membership;
- Organisations who are raising money for a charity;
- Religious or political activities unless unrestricted community benefit can be demonstrated;
- Loan repayment;
- Retrospective applications where the activity or project has already been carried out;
- Groups that are already receiving financial support directly or indirectly from the Town Council;
- Grants will normally only be made to small scale local projects not national or county appeals. However, this does not preclude local branches of national organisations from applying.

Qualifying Criteria

- Applications must be able to provide evidence that the project meets a local need and that there is community support for the project;
- The project should improve and/or protect the social, environmental or economic well-being of the locality where the funding is to be spent;
- All projects must look to attract match funding and should provide evidence with the application;
- Applicants must inform the Town Council if they are receiving any other financial contribution from a public body (including a local authority) towards the cost of a project;
- If the applicant is VAT registered then the application can only be made for the NET amount.

Conditions

- Where a grant is offered for a project still in the planning stages, the Town Council may commit funds payable when the project is underway. In this case the offer will apply for a limited period of up to twelve months; the project must commence within twelve months of the offer of financial assistance being made. After this time the offer will have expired;
- Following award of the grant, payment of the funds from the Town Council must be completed within 12 months of the date of the award;
- There is no maximum figure set for grants awarded; however, there is a limit to the Council fund available;
- Applicants will be informed of the outcome of their application after the meeting of the Policy and Resources Committee;
- A report must be submitted to the Town Council after six months from the date of the grant approval providing an update on how the grant has been used. Failure to submit this report could jeopardise any future grant applications.

Grant Application Information

If you wish to apply for financial assistance from the Town Council please complete the Grants Application Form.

Please complete all sections of the form.

The Town Council will require the following information:

1) For all applications

- Full details of yourself/Organisation/Club;
- What are the aims/purpose of the Organisation/Club?
- Full details of who is involved and number of members;
- Details of all other Organisations/Clubs/Agencies that are working with you;
- Information on the benefits to South Woodham Ferrers residents;
- Information on how many South Woodham Ferrers residents will benefit;
- The actual amount of money requested from the Council;
- Where the rest of the money requested is to be obtained;
- Details of other organisations, clubs or other agencies approached for help;
- Details of previous applications you have applied for, or received, or any other grants and/or loans from the Town Council will form part of the report presented to the Committee;
- Any other relevant information.

2) For applications over £300

- A full set of last year's accounts relating to your Club/Organisation – unless you are a newly formed group;
- A budget breakdown for the project;
- Evidence that three estimates have been obtained for projects over £1,000.

You are encouraged to attend the Policy and Resources Committee meeting at which your application is considered. Councillors may also wish to ask you questions about the information you have provided.

The Grant application form, accounts and other information will be copied and provided in the public domain for the meeting of the Town Council's Policy and Resources Committee. Please ensure that the information provided is clear and legible.

Grant Application Form

**Please complete the form clearly in black ink and BLOCK CAPITALS.
Continue on another sheet of paper if necessary.**

Q1. You or Your Organisation	
Name of You/Organisation and location	
Summary of aims and objectives	
Age groups specifically catered for, if any	
Are you or the organisation a non-profit making body?	
Are you or the organisation a Registered Charity? If so please give registration number	
Are you registered for VAT?	
Number of members	
Number of members resident in South Woodham Ferrers	
Is membership restricted in any way? If so please specify	
Do you charge a membership fee or charge for access to your activities? Please give details	



Q2. Details of Grant Applied For

Purpose for which the grant is required:

Please give full details, including how the project meets a local need and there is community support for the project, evidence must be provided:

The project should improve and/or protect the social, environmental or economic well-being of the locality where the funding is being spent. How will residents of South Woodham Ferrers benefit?

Total cost of project	£
Fund request from the Town Council	£
Funds available from your/organisation's own resources	£

Funds granted from other bodies: (evidence must be supplied)	£	Pending/Agreed
Essex County Council	£	Pending/Agreed
Chelmsford City Council	£	Pending/Agreed
Fund Raising Organisations	£	Pending/Agreed
Private Sector	£	Pending/Agreed
Others (please specify)		
Do you receive any other financial contribution from the Town Council? If so, please provide the details		
Please give details of any fund raising event that you are undertaking for this project:		

Q3. Financial Information Required

Details of all costs. Please provide copies of appropriate estimates or price lists	Attached	Yes/No
Evidence that at least three estimates have been obtained for projects over £1,000	Attached	Yes/No/Not applicable
A copy of your year end audited accounts Please give reasons if not available	Attached	Yes/No/Not applicable
Please supply a budget for the event.	Attached	Yes/No/Not applicable

Name of person making application	
Address for correspondence	
Post code	
Daytime Telephone Number	
Email address	



Q4. Declaration

Please give details of a senior member of your organisation. For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q3.)**

I confirm, on behalf of(insert name of organisation).

That I am authorised to sign this declaration on its behalf and that, to the best of knowledge and belief, all replies are true and accurate.

I confirm that I have read the Town Council's Grants Policy which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant for the purpose specified in this application and will have to comply with the Policy.

Post held in organisation

Title..... First Name: Surname:

Organisation address:
.....

..... Post Code:

Telephone:

Signed: Date:

Q5. Signature of Person Completing the Application

This must be the signature of the person named in Q3 as the main contact and **not be the same person who has signed in Q4.**

I confirm that, to the best of my knowledge and belief, all the information in this application form is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signed	
Date	



Please return your completed form to:

Town Clerk
South Woodham Ferrers Town Council,
Champions Manor Hall Community Centre,
Hullbridge Road,
South Woodham Ferrers,
Essex CM3 5LJ

Email:
karen@southwoodhamferrerstc.gov.uk

We will acknowledge receipt of your application and let you know the date of the Committee meeting when your application will be discussed.

SOUTH WOODHAM FERRERS TOWN COUNCIL

ASSET REGISTER

as at 31st March 2019

	LOCATION	DATE PURCHASED	COST VALUE	INSURANCE VALUE @ 31/3/19
Buildings				
Bandstand	Queen Elizabeth II Sq		45,066.25	106,090.00
Remembrance Wall, Rotunda & Rock	Garden of Remembrance	rock 22/5/12	48,248.95	106,090.00
Champions Manor Hall (revalued 2017)	Champions Manor Hall CC		2,063,256.52	2,174,845.00
Champions Manor Hall extension	Champions Manor Hall CC		125,269.14	
CCTV equipment	Champions Manor Hall CC		8,235.94	9,315.44
Memorial at Millennium Place	Millennium Place		9,322.06	10,596.98
Balance as at 31/03/2019			2,299,398.86	2,406,937.42
Street Furniture				
Elephant trap gate, Fen	Woodham Fen			
3 gates on Fen	Woodham Fen			
Fencing and gates at play area	Woodham Fen			
Champions Manor Hall gates and fences	Champions Manor Hall CC			
3m metal fencing	Blue Cage, Village Hall			
Fence at allotment site	Allotment Site, Marsh Farm Road			
Bowling green surrounding area	Champions Manor Hall CC			
Balance B/F from April 2017			159,408.10	
Gates at allotment site	Marsh Farm Road	27/11/2017	895.00	
10 x safety barriers	Champions Manor Hall CC	05/11/2018	365.00	
Balance as at 31/03/2019			160,668.10	182,469.37
Miscellaneous				
Garden Shed	Garden of Remembrance		3,390.73	3,816.29
Stage	Champions Manor Hall CC	01/11/2010	8,454.43	9,515.53
Speed Indicator Device	6 locations		4,614.59	5,193.76
AV equipment (new)	Champions Manor Hall CC	01/04/2012	12,786.32	14,391.12
Christmas Lights	Contractor		33,967.42	0.00
Town Mayor's and Deputy Chain of Office	Champions Manor Hall CC		2,472.84	2,783.21
Numatic scrubber drier	Champions Manor Hall CC	20/03/2017	1,295.00	1,420.55
Defibrillator	Champions Manor Hall CC	13/06/2017	1,500.00	1,591.35
Balance B/F from April 2017				38,711.81
Pergola	Garden of Remembrance		5,730.26	6,449.47
Balance as at 31/03/2019			74,211.59	45,161.28

Bus Shelters, Other/Refuse Bins**Benches**

6 bus shelters
 Litter Bins (VH)
 5 benches
 2 benches
 2 Picnic benches VH play area
Balance as at 31/03/2019
 3 Commemorative Benches

various - see list
 Village Hall
 riverfront
 riverfront
 Village Hall
 Garden of Remembrance

21,854.54
 765.29
 26,649.63
 1,456.00
 1,325.00
52,050.46
 1,953.00
 2,134.10

31/03/2012
 22/03/2014
 31/03/2017
 20/03/2018

70,000.00
2,134.10

Noticeboards, Signposts and Name Signs and Town Sign**New noticeboards**

Town Sign
 Oak Sign
 Washlands Interpretation Board
 Fenn Interpretation Board
Balance as at 31/03/2019

various - see list
 Millennium Place
 Garden of Remembrance
 Washlands
 Fenn

31/05/2018
 15/01/2018
 29/08/2018
 29/08/2018

4,496.00
 9,479.41
 1,040.00
 970.00
 4,375.00
20,360.41
21,339.40

Playing Surfaces & Playground Equipment, and Sports Courts & Associated Equipment

1 set of swings large
 1 set of swings small
 See saw
 3 springles
 Roundabout
 small swing
 Willy jeep
 Poppy swing
 Sunny days weather station
 Talk tubes
 Lisboa slide unit
 Total of Play Equipment
 Ball Court and Hoops
 Bowling green
Balance as at 31/03/2019

Village Hall
 Village Hall
 Village Hall
 Village Hall
 Village Hall
 Village Hall
 Village Hall
 Village Hall
 Village Hall
 Village Hall
 Village Hall
 Village Hall
 Village Hall
 Blue Cage, Village Hall
 Champions Manor Hall

33,249.43
 15,199.71
 134,548.78
182,997.92
190,000.00

Office Equipment inc Computers & Sports Equipment

6 computers/monitors/laminator
 Office furniture
 Photocopier
 Telephone System
 31 Conference chairs
 17 Tables
 CCTV system and alarm
 Gopak Tables
 Server

Champions Manor Hall CC
 Champions Manor Hall CC
 Champions Manor Hall CC
 Champions Manor Hall CC
 Champions Manor Hall CC
 Champions Manor Hall CC
 Champions Manor Hall CC
 Champions Manor Hall CC
 Champions Manor Hall CC
 Champions Manor Hall CC

31/03/2011
 13/06/2017

Acoustic panels	Champions Manor Hall CC	27/08/2009	60,509.76	64,756.00
Balance B/F 2017				
Microsoft Pro Lap Top	Champions Manor Hall CC	31/07/2017	1,200.00	1,300.00
Office Screens	Champions Manor Hall CC	02/01/2018	459.00	459.00
Microsoft Surface Pro Laptop	Champions Manor Hall CC	04/03/2018	1,173.66	1,300.00
Water Cooler	Champions Manor Hall CC	23/04/2018	1,185.00	1,185.00
Balance as at 31/03/2019			64,527.42	69,000.00
Garden of Remembrance - Youth wall	Garden of Remembrance		10,041.67	11,707.17
Garden of Remembrance - Tommy Silhuottes	Garden of Remembrance	31/08/2018	750.00	772.50
Balance as at 31/03/2019			10,791.67	12,479.67
Mowers and machinery				
2 barrows and path gritter	Champions Manor Hall CC			
Cable avoidance tool	Champions Manor Hall CC			
1 bowling green brushing machine	Champions Manor Hall CC			
Lawnmowers	Champions Manor Hall CC			
Balance as at 31/03/2019		20/04/2017	6,482.06	7,295.62
Total			2,873,441.49	3,006,816.86

Uninsured Items				
Other Fixed Assets				
Street furniture etc.				
38 litter bins	various - see list		11,982.00	
38 dog foul bins	various - see list		4,906.00	
14 benches	Fenn, Fenn Park & JC site		7,028.00	
5 benches	town centre		1,960.00	
12 benches at Garden of Remembrance	Garden of Remembrance		9,082.00	
9 benches, Millennium Place	Millennium Place		5,400.00	
2 benches, Village Hall play area	Village Hall		1,200.00	
4 blue benches	Blue Cage, Village Hall	16/11/2009	3,025.00	
3 granite benches	Trinity Square		9,258.00	
2 bollards	Garden of Remembrance		526.24	
12 finger posts	Town Centre		2,664.00	
Bike stand	CMH		1,000.00	
Balance B/f from April 2017			58,031.24	
2 x Scholars Walk Bin	Scholars Walk	27/10/2018	452.94	
Flood lights	Blue Cage, Village Hall		2,360.00	
			60,844.18	

Gates and Fences				
kissing gate & fencing	Woodham Fenn, behind recycling centre		580.00	
Office Contents				
			580.00	

Digital cameras	350.00
Storage cabinet	250.00
Coffee table	125.00
Fridge/Freezer in Kitchen	199.00
Oven	300.00
2 Microwaves	100.00
Infocus Projector	400.00
DMTech TV/DVD Player	300.00
Laptop	233.00
AV monitor	700.00
LED Lights	17,385.00
	20,342.00

30/06/2015
31/08/2018

Mowers and similar machinery

Strimmer	225.00
Hedge Trimmer	85.00
Tree Lopper & Hose	18.16
	328.16

21/05/2012
09/04/2012

Other property

2 Honours Board	1,200.00
3 Scattering Urns	827.18
2 Consort pendants	271.00
Flags and Bunting	5,388.60
Beacon	309.00
Oak posts	96.00
Mobile telephones (2no)	104.00
Salt Bin	300.00
Salt Bin	300.00
6 No litter pickers	68.00
16 no blue chairs	232.00
4 no chair trolleys	679.00
2 no Baby Changing Units	196.00
7 Dyson Handdriers	3,909.50
21 Gopak tables	1,925.61
	15,805.89

2nd board purchased 31/8/11

Champions Manor Hall CC
Village Hall

Uninsured items Total

2,971,341.72	3,104,717.09
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97,900.23