



**SOUTH WOODHAM FERRERS
TOWN COUNCIL**

**Champions Manor Hall
Hullbridge Road
South Woodham Ferrers
Essex CM3 5LJ
Tel. 01245 321817**

ENVIRONMENT COMMITTEE A G E N D A

**For a Meeting to be held at 8.00pm on
Tuesday 26th February 2019**

**At Champions Manor Hall, Hullbridge Road,
South Woodham Ferrers**

Membership:

**Councillor K Bentley (Chairman)
Councillor D Eley (Vice Chairman)**

Councillor J Birch
Councillor A John
Councillor A Shearring
Councillor R Luckman

Councillor S Coley
Councillor L Kelly
Councillor C Weir-Ewing

Councillor M O'Brien
Councillor P Wyatt
Councillor R Weir-Ewing

Local residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item of business on the agenda. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321817. Please join us.

**Karen Hawkes BSc (Hons)
South Woodham Ferrers Town Clerk
20th February 2019**

1. Apologies for Absence

To RECEIVE and ACCEPT any apologies for absence.

2. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary or non-pecuniary interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

3. Confirmation of Minutes

To APPROVE the minutes of the meeting held on 18th December 2018 as a true record.

4. Public Questions

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

5. Report from Outside Bodies by Lead Councillors

5.1 Chelmsford & Basildon District Councils Transport Representatives

Councillor Bentley- To give a verbal update

5.2 Community Rail Partnership – Councillor O Brien

5.3 Councillor Wyatt to give a verbal update on the launch of the History Board and Rail Safety project.

6. Budgetary Position

To receive the current budgetary position as attached to the agenda.

7. Projects 2019/2020

After P&R meeting on 4th December 2018 Environment Committee are to consider budget for agreed projects

The Fenn

- To consider disabled access – attended by Marc Outten Essex Wildlife Trust
- Dog Bins

The Garden of Remembrance

- Footpath through the Scattering Copse.
- Entrance Arch.
- Youth Garden.

8. Projects 2018/2019

New Benches at Creekview Road and Franklands Fields

To discuss positions of new benches now the Uniformed Youth Road and Essex and Suffolk Water have completed works. Mister Gees would be happy to discuss providing a bench where needed.

9. Officers Report

To receive the report regarding on-going items as attached to the agenda.

10. Planters and Floral Displays Summer 2019

Council to discuss number and position of displays for Town and confirm flowers for hanging baskets for Summer 2019.

11. Street Lamps and repair time concerns

Councillor Shearring to report

12. ECC Local Bus Consultation

- Councillor Bentley to give an updates re ECC funding
- Chelmsford park & ride Consultation

13. Tree Warden Report

Councillor John to give a verbal report

14. Report to Council

To agree items for report to the next Council meeting on 5th March 2019.

15. Media Coverage

To consider whether any items on this Agenda warrant a Media release, and, if so, to agree a Councillor to comment, if applicable.

16. Next Meeting

The date of the next meeting is 30th April 2019.

Month No : 11

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
Environment Committee					
<u>300 Environment General</u>					
4030	Maintenance	13	0	-13	-13
4325	Litter Control	852	1,500	648	648
4700	Street Furniture & Signage	2,953	3,100	147	147
4705	Hanging Baskets	9,285	8,517	-768	-768
4710	Roundabout Sponsorship	1,665	1,665	0	0
4715	SID Maintenance & Improvs	0	200	200	200
4720	Fenn Maintenance	2,593	4,500	1,907	659
4725	Millennium Place	491	600	109	109
4750	Station Adopters	3,000	0	-3,000	-3,000
4800	Contingencies	50	300	250	250
6070	Noticeboard Replacement	2,190	0	-2,190	-2,190
	Environment General :- Expenditure	23,091	20,382	-2,709	659
1076	Precept	0	23,564	-23,564	0
1201	Hanging Baskets Income	389	0	389	0
	Environment General :- Income	389	23,564	-23,175	
	Net Expenditure over Income	22,702	-3,182	-25,884	
<u>310 Garden of Remembrance</u>					
4010	Water	74	0	-74	-74
4760	GoR Supplies	3,852	5,000	1,148	-8
4765	GoR Maintenance	15,522	5,000	-10,522	-191
4770	GoR Security	4,182	4,182	0	1,969
	Garden of Remembrance :- Expenditure	23,630	14,182	-9,448	1,770
1300	Garden of Remembrance Income	9,717	11,000	-1,283	0
	Garden of Remembrance :- Income	9,717	11,000	-1,283	
	Net Expenditure over Income	13,913	3,182	-10,731	
<u>600 Environment Project Fund</u>					
6010	Creekview Road Project	25	0	-25	-25
6021	Fenn Boards	4,375	5,000	625	625
6030	Flower Displays	1,650	5,000	3,350	3,350
6051	WW1 Silhouette	1,253	500	-753	-753
	Environment Project Fund :- Expenditure	7,303	10,500	3,197	0
	Net Expenditure over Income	7,303	10,500	3,197	
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	Environment Committee :- Expenditure	54,024	45,064	-8,960	2,428
	Income	10,106	34,564	-24,458	
	Net Expenditure over Income	43,918	10,500	-33,418	

Officers Report

To note the following:

a) Marsh Farm Road – Possible weight restriction (ref LCHE162163). This scheme is in validation as a potential scheme for 2017/18.

In terms of Marsh Farm Road LCHE162163 the CCLHP at the September 2018 meeting this scheme was prioritised and it is to be funded through the 2018/19 Match Funding available to them.

The scheme will be to implement Unsuitable for HGV signage to stop any unnecessary HGV movements along the road.

The next stage will be to take the scheme recommendations form to the Panel for the 2018/19 Match Funding and Cllr Bentley, as the Cabinet Member for Infrastructure (which includes Highways) will make his consideration.

Once signed off by the Cabinet Member it will then enter the CCLHP Approved Works Programme and an expected delivery date will be provided.

Councillor Massey confirmed that the scheme was signed off w/c 28/1/19 by Cllr. Kevin Bentley – Cabinet Member for Infrastructure, and has been passed to the Essex Highways Direct Delivery Team for implementation. Cllr Massey updated 5/2/19 that the paperwork has now gone to the delivery team so work will be completed as soon as possible.

b) Local Highways Panel

An update has been received on the schemes previously submitted:

- RTI displays at the Station, Broughton Road/Inchbonnie Road and Hullbridge Road/Ferrers Road bus stops.

Yes to our proposed sites however will be completed after the financial year April 2019. The master plan set up will be reviewed, working out costs and funding. Looking at re sighting

- Installation of bus shelters opposite the Station and Broughton Road/Inchbonnie Road stops.

Passenger Transport have now submitted schemes for new metal bus shelters, as follows –

- West-bound bus stop on Broughton Road, near junction with Inchbonnie Road
- Bus stop on Hullbridge Rd, opposite The Railway Public House

The Broughton Road shelter will be installed w/c 25/2/19.

Essex Highways maintenance will be replacing several old bus stop poles, flags and timetable frames around Woodham Ferrers by the end of January 19. This will include up to date timetable information and adding timetable frames where they were previously missing.

The shelter on Hullbridge Road is on the LHP list to be agreed in the next financial year. The Open Spaces Officer has completed a consultation with residents with a closing date of 8/2/19. The results will be given to ECC

c) SID is now in place around the Town. Ongoing liaison with Essex Police to report data.

d) The next litter Pick has been arranged for 24/2/19.

e) The new bins have been installed on Scholars Walk 31/1/19 and 3 damaged dog bins have been replaced.

f) The wall at the Curlew pub has now been rebuilt.

g) Highway maintenance – ECC highways have been emailed about improving the road edges from the BP towards Hyde Hall. Awaiting reply.

h) Lights along Burnham Road. Ongoing cable issue that has been reported to ECC.

i) Speed limit on Ferrers road. Councillor Massey to modify earlier request from Environment Committee to include all Ferrers Road to cover Ferrers Road between Inchbonnie Road and Creekview Road roundabouts.

A formal request for consideration would have to come through the Local Highways Panel (LHP) and, unless there was evidence of collisions and that "Speed" was a contributory factor in those collisions, County officers would identify that the proposal would be against national guidance and the Essex Speed Management Strategy.

j) To note that there are now only three trees available for adoption at the Garden of Remembrance.

k) Asset Register is ongoing. To be completed by wards.

L) Awaiting a reply from Asda Head Office regarding Trolleys abandoned in the Town.