



**SOUTH WOODHAM FERRERS
TOWN COUNCIL**

**Champions Manor Hall
Hullbridge Road
South Woodham Ferrers
Essex CM3 5LJ
Tel. 01245 321817**

PLANNING COMMITTEE A G E N D A

**For a Meeting to be held at 7.00pm on
Tuesday 28th August 2018**

**at Champions Manor Hall, Hullbridge Road,
South Woodham Ferrers**

Membership:

**Councillor A Shearring (Chairman)
Councillor K Golding (Vice Chairman)**

Councillor M Sismey
Councillor P Ferry
Councillor I Roberts

Councillor J Birch
Councillor A John

Councillor D Eley
Councillor M Lobar

Local residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item of business on the agenda. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321817. Please join us.

**Karen Hawkes BSc (Hons)
Town Clerk
21st August 2018**

1. Apologies for Absence

To RECEIVE and ACCEPT any apologies for absence.

2. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary or non-pecuniary interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

3. Confirmation of Minutes

To APPROVE the minutes of the meeting held on 31st July 2018 as a true record.

4. Public Questions

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

5. Previous Planning Decisions

To note the City Council planning decisions which differ from the Town Council recommendations as circulated at the meeting.

6. Current Planning Applications

To consider such planning and tree applications as are outstanding. Applications have been received on the following properties:

18/01324/FUL	28	Mount Pleasant Road	Part 2 storey, part single Storey Rear extension.	JB
18/01363/FUL	2	Meadow Mews	loft conversion to habitable room with roof dormer and windows.	KG
18/01307/FUL	17	Willow Grove	Single storey rear/side extension	KG
18/01353/FUL	14	Forrest Close	two storey side extension with part loft conversion	ML
18/01327/FUL	42-44	Cutlers road	new industrial unit and offices	JB
			T1 - Horse Chestnut - Front garden - Crown reduction from 9m to 7m to suitable cutting points and shaping to leave natural profile, clean out dead wood and lightly thin remaining crown. Reason: Grown to inappropriate size for location and proximity to house and T2 - Horse Chestnut - Front garden - Crown reduction from 8m to 6.5m to suitable cutting points and shaping to leave natural profile, clean out dead wood and lightly thin remaining crown. Reason: Trees grown to inappropriate size for location and proximity to house.	
18/05145/TPO	14	Pertwee Drive		AS
18/01413/FUL	27	Roding Leigh	Single storey rear extension	JB

Correct up to 21st August 2018, further applications may be received prior to the meeting, Chelmsford City Council is the principal planning authority, please check their website www.chelmsford.gov.uk/planning-and-building-control for details.

- 7. Planning Applications – Non Material Amendments**
To consider the Non Material Amendment to the following planning application.
18/00984/NMAT/1 – Reduction in size of second storey extension to side/rear by approx' 1m in depth.
- 8. Chelmsford Draft Local Plan**
To note the information attached to the agenda.
- 9. Response to CCC Draft Planning Obligations SPD July 2018**
To consider suggestions put forward by Councillors Eley, Birch and Golding.
- 10. Public Comments on the Chelmsford City Council**
Town Clerk to give verbal update received following correspondence received from Chelmsford City Council regarding how Public comments will be dealt with in regard to displaying comments on the CCC website with regard to GDPR restrictions.
- 11. Report to Council**
To agree items for report to the next Council meeting on 4th September 2018.
- 12. Media Coverage**
To consider whether any items on this Agenda warrant a Media release, and, if so, to agree a Councillor to comment, if applicable.
- 13. Next Meeting**
The next meeting of the Committee will be on 25th September 2018, at 7pm.

The below correspondence was received.

Due to the time limit given, a response was sent to Chelmsford City Council to register the Town Council interest in entering into an agreement.

Chelmsford Draft Local Plan

Dear Sir/Madam,

As you are aware, the City Council submitted its draft Local Plan to the Secretary of State on 29 June 2018 for independent examination. Further information on the detail of the submitted Local Plan is available on the City Council's website at www.chelmsford.gov.uk/new-local-plan

Where new site allocations are identified in or close to parished areas, the Council, ahead of the Local Plan Examination, is seeking to explore with Parish and Town Councils whether there are any areas of agreement between the two parties on aspects of the development proposed. This would be identified through a Statement of Common Ground (SoCG). A SoCG is an effective tool to help the Planning Inspector identify the main issues for the Local Plan Examination.

Should the Parish/Town Council be interested in entering into such an agreement, could you please respond to this email by no later than **Thursday 23rd August**. Following your response, the Council will prepare a draft agreement for you to review. The SoCG can also identify areas of disagreement if appropriate.

Should you require any further information or to discuss the matter further, please do not hesitate to contact me on 01245 606330.

Kind regards,

Julie Broere
Senior Planning Officer
Chelmsford City Council