



SOUTH WOODHAM FERRERS  
TOWN COUNCIL

Champions Manor Hall  
Hullbridge Road  
South Woodham Ferrers  
Essex CM3 5LJ  
Tel. 01245 321817

# PLANNING COMMITTEE AGENDA

For a Meeting to be held at 7.00pm on  
Tuesday 25<sup>th</sup> September 2018

at Champions Manor Hall, Hullbridge Road,  
South Woodham Ferrers

## Membership:

Councillor A Shearring (Chairman)  
Councillor K Golding (Vice Chairman)

Councillor M Sismey  
Councillor P Ferry  
Councillor I Roberts

Councillor J Birch  
Councillor A John

Councillor D Eley  
Councillor M Lobar

***Local residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item of business on the agenda. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321817. Please join us.***

Karen Hawkes BSc (Hons)  
Town Clerk  
18<sup>th</sup> September 2018

**1. Apologies for Absence**

To RECEIVE and ACCEPT any apologies for absence.

**2. Declarations of Interest**

Any Member declaring an interest is asked to state whether this is a pecuniary or non-pecuniary interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

**3. Confirmation of Minutes**

To APPROVE the minutes of the meeting held on 28<sup>th</sup> August 2018 as a true record.

**4. Public Questions**

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

**5. Previous Planning Decisions**

To note the City Council planning decisions which differ from the Town Council recommendations as circulated at the meeting.

**6. Current Planning Applications**

To consider such planning and tree applications as are outstanding. Applications have been received on the following properties:

18/01220/FUL	St Leonards	Wickford Road	Two storey detached building at rear, consisting of a garage and a workshop and a playroom.	KG
18/05169/TPO	23	Reynolds Gate	T3 Oak - Crown reduction by 1.5-2m. Reason: Shading and proximity to house.	AS

Correct up to 18<sup>th</sup> September 2018, further applications may be received prior to the meeting, Chelmsford City Council is the principal planning authority, please check their website [www.chelmsford.gov.uk/planning-and-building-control](http://www.chelmsford.gov.uk/planning-and-building-control) for details.

**7. Planning Applications – Non Material Amendments**

To consider the Non Material Amendment to the following planning application.  
17/00942/NMAT/1 - 2 Dunlin Close - (Raising roof of existing detached garage to accommodate a side extension, and addition of a first floor, including one side dormer and two roof lights) Remove proposed side dormer and substitute roof light to existing approved plans.

**8. Chelmsford Draft Local Plan**

To consider the Draft Statement of Common Ground (SoCG) attached to the agenda. To agree a response to Chelmsford City Council regarding the Draft SoCG.

**9. Communication Procedure**

To consider the procedure of the communication of planning applications, TPOs and Non Material Amendments between officer and committee members.  
To consider the roles of both officer and committee members.

**10. Report to Council**

To agree items for report to the next Council meeting on 6<sup>th</sup> November 2018.

**11. Media Coverage**

To consider whether any items on this Agenda warrant a Media release, and, if so, to agree a Councillor to comment, if applicable.

**12. Next Meeting**

The next meeting of the Committee will be on 30<sup>th</sup> October 2018, at 7pm.