

**SOUTH WOODHAM FERRERS TOWN COUNCIL
POLICY AND RESOURCE COMMITTEE**

MINUTES of a Meeting held on Tuesday 12th May 2021, at 8.00p.m.

Present:

Councillor O'Brien (Chairman)
Councillor Massey (Vice Chairman)

Councillor D Thompson
Councillor A Humphrey
Councillor I Roberts
Councillor R Crosbie
Councillor K Bentley

In attendance: Town Clerk,

PR181 Apologies for Absence

Apologies of absence received from Councillor Eley.

PR182 Dispensation Considerations

No dispensations request received.

PR183 Declarations of Interest

Non-pecuniary interest received from Councillor Crosbie and Thompson with regard to item PR187.

PR184 Code of Conduct

Members of the Council were reminded of the Code of Conduct and their behaviour towards fellow Councillors and staff with any members continuously breaching this being asked to leave the meeting.

PR185 Confirmation of Minutes

The minutes of the meeting held on 9th February were agreed and signed as a true record of the meeting.

Proposed: Councillor Massey

Seconded: Councillor Crosbie

Vote: Carried

PR186 Public Questions

No members of the public were present.

PR187 Budget request from Leisure

Proposal: To support the request of £4,500 towards a summer event to be held on the 10th July 2021, amount to be funded from the Leisure Project Earmarked Reserves

Proposed: Councillor Humphrey
Seconded: Councillor Massey
Vote: **Carried**

PR188 Councillor email address and office 365

Members noted there is not sufficient funds available within the 2021-22 budget, members briefly discussed the pros and cons and asked that costs could be requested from other providers such as Google Drive for a future meeting.

Proposal: Defer item to October Policy and Resource meeting, to enable any expenditure to be considered prior to the 2022-23 budget being finalised

Proposed: Councillor O'Brien
Seconded: Councillor Bentley
Vote: **Carried**

PR189 Report to Council

- Budget allocation of £4,500 towards a summer event
- Deferral of the Email / Office 365 item

PR190 Media Contact

No items to report.

PR191 Next Meeting

It was noted that the next meeting of the Policy and Resources Committee is due to be held on 16th June 2021.

There being no further business to discuss the Town Mayor closed the meeting at 8.43pm

Signed

Date: 16th June 2021