

SOUTH WOODHAM FERRERS TOWN COUNCIL

MINUTES of the Council meeting held on Tuesday 23rd June 2021 at 8.00pm
at
Champions Manor Hall

Present:

Councillor O'Brien (Town Mayor in the Chair)
Councillor Massey (Vice Chairman)

Councillor Kelly	Councillor Eley
Councillor Perham-Lake	Councillor Bentley
Councillor Thompson	Councillor Sismey
Councillor Shearring	Councillor Miller
Councillor Wilson	Councillor John

In attendance: Town Clerk, Town Clerk Assistant and a member of the South Woodham Ferrers Health & Social Care Group.

C233 Apologies for Absence

Apologies for absence were **RECEIVED** and **ACCEPTED** from Councillor Ferry, Lobar, Roberts, Burman and Birch.

C234 Dispensation Considerations

None received.

C235 Declarations of Interest

None received.

C236 Code of Conduct

Members were reminded of the Code of Conduct to fellow Councillors and Officers with members who continuously breach being removed from the meeting.

C237 Confirmation of Minutes

The minutes of the meeting held on 4th May 2021 were agreed and signed as a true record of the meeting.

Proposed: Councillor Shearring

Seconded: Councillor Perham-Lake

Vote: **Carried**

C238 Public Questions with Report from SWF Health and Social Care Group

A member of the South Woodham Ferrers Health & Social Care Group provided a verbal update and advised that updates for all issues dealt with are published on their website.

Councillor Wilson arrives.

C239 Health and Social Care Report Group Annual Report 2020-2021

A printed update of the group's activities as attached to the agenda was noted with a proposal of thanks for the groups work throughout the pandemic.

Proposed: Councillor O'Brien

Seconded: Councillor Kelly

Vote: Carried

C240 Reports from the Committee and Working Party Chairman

240.1 Environment and Open Spaces Committee

Councillor Bentley informed members that no meetings have taken place since the last Full Council meeting.

240.2 Leisure and Community Committee

It was noted that meetings were held on 19/05/21 with Councillor Crosbie giving an update of the following issues:

- Gardening on Prescription - Town Council agree to move forward using an allocated plot of land at Champions manor Hall.
- Storage facilities and lease details will be reviewed at a later date
- The Town Council do not intend future structural changes to the MUGA at the Village Hall to accommodate the chip van

240.3 Planning Committee

It was noted that meetings were held on 26/05/21 & 16/06/21 with members being notified of:

- **Solar Farm Development S.P.D.** SWFTC's response.
- **14/00948/S73/1 SF Connect, Burnham Road**
Application for a permanent 24 hour opening.

240.4 Policy and Resources Committee

It was noted that a meeting was held on 16/06/21 with members being notified of:

- Publicising grants offered by SWFTC.
- Defibrillator delay.
- Funding for playground.

Councillor John arrived.

240.5 Development and Infrastructure Committee

It was noted that no meetings have taken place since the last Full Council meeting.

C241 Annual Audit 2021 – 2021

241.1 The Annual Interim Report 2020/2021 was noted.

241.2 It was proposed to agree Section 1 of the Annual Return 2020/21 recommended for approval by the Policy and Resources Committee on 16th June.

Proposal: Councillor John

Seconded: Councillor Eley

Vote: Carried

241.3 It was proposed to agree Section 1 of the Annual Return 2020/21 recommended for approval by the Policy and Resources Committee on 16th June.

Proposal: Councillor John

Seconded: Councillor Eley

Vote: Carried

C242 Neighbourhood Plan Examination

Councillor O'Brien gave an update to members and as attached to the agenda of the Neighbourhood Plan Examination with the Chelmsford City Council Planning Officer preparing the plan for a cabinet meeting on 18th July. Councillor O'Brien gave thanks to all Councillors and staff involved throughout the whole process.

C243 Training Requirements

243.1 Members were offered EALC training courses with members requested to notify the Town Clerk Assistant of any that they wish to attend.

243.2 Members discussed the option of finance training it was agreed by members that they will arrange a training session with the Town Clerk to cover areas that they need support with. Councillors to contact Town Clerk.

C244 Councillor Bentley reported from C.C.C. from the Improve Movement Around the City:

No matters relating to SWF were discussed.

Councillor John reported that a licence for a new games venue at Bond Street in Chelmsford had been granted.

Councillor Massey reported from Chelmsford City Council:

- The additional cycle lane and widened pavement in Duke Street in central Chelmsford will be removed in the near future.
- The pedestrianisation of Tindal Square in front of Shire Hall is due to be completed later this year.
- The cycle lanes along Broomfield Road will remain.

Councillor Massey reported from Essex County Council:

- Ferrers Road was surface dressed earlier this month and remedial works undertaken at the 'Sainsburys' roundabout.
- Resurfacing work is planned for the Hamberts Road Estate this summer.
- A new entrance to Woodville School from Burnham Road was withdrawn by the school.
- Bradwell B communications continue to undertake seismic and meteorological studies with further community engagement due.

- Appointed as Deputy Cabinet Member for Waste and Recycling focusing on Domestic Waste Recycling Sites, Residual Waste Disposal and new eco initiatives.

C245 Reports from Representatives of Outside Bodies by Lead Councillors

245.1 South Woodham Ferrers Village Hall Trust Management Committee – Councillor Humphreys reported that the Village Hall had financial coped well during the pandemic and were in receipt of two grants.

245.2 South Woodham Ferrers Playing Fields Management Committee – Councillor John reported that no grants had been received and enquiries are being made regarding a 3G pitch.

245.3 Outside Bodies – Members felt that at the current time outside bodies should report to Council, outside bodies and their reporting method is considered as part of the Annual meeting of the Town Council. It was proposed that from May 2021 outside representatives’ report to relevant committees.

C246 Town Mayor’s Announcements

Attended the Bowls Club open day.

C247 Media Release

Not items to publicise.

C248 Next Meeting

Next meeting is to be held 1st September 2021.

There being no further business to discuss the Town Mayor closed the meeting at 9.11pm.

Signed
(Chairman of the Meeting)

Date: 1st September 2021