

**SOUTH WOODHAM FERRERS TOWN COUNCIL
LEISURE & COMMUNITY COMMITTEE**

MINUTES of a Meeting held at Champions Manor Hall on Wednesday 15th
September 2021, at 7.30pm

Present

Councillor Crosbie (Chairman)
Councillor Humphrey (Vice-Chairman)

Councillor Bentley
Councillor Wilson
Councillor Miller

Councillor Lobar
Councillor Massey
Councillor Burman

Councillor Kelly
Councillor Thompson

In attendance: Town Clerk, Open Spaces Officer, Councillor O'Brien and 2 members of the public.

L214 Apologies for Absence

Apologies for absence were **RECEIVED AND ACCEPTED** from Councillor Lake and John.

L215 Dispensation Considerations

No dispensation considerations requested.

L216 Declarations of Interest

No Declarations of Interest

L217 Confirmation of Minutes

Minutes of the meeting held on 21st July 2021 were **APPROVED** as a true record and will be signed by the Chairman.

Proposed: Councillor Kelly

Seconded: Councillor Massey

Vote: Carried

L218 Public Questions

Two members of the public present.

A verbal update was given from the Bowls Club regarding the Bowling green replacement of artificial green and suggested three local clubs that the Council could approach for information regarding their playing surface.

L219 Budgetary position

The current budgetary position as of 31st August 2021 was noted as attached to the agenda.

Councillor Miller enters the meeting at 7.38pm

L220 Bowls Club

Committee noted the information attached to the Agenda and the tender process still ongoing. Councillor Thompson updated on a recent meeting

with the bowls club where Bowls committee members showed examples of artificial green surfaces. One tender has been received to date and two companies have advised against the surface specified. Town Clerk recommends that committee retender to not specifying the brand of the synthetic surfaced to ensure that more companies are able to tender. Tenders and comparisons of the surface can be considered at the Leisure Meeting on 17th November and any funding request made to Policy and Resources on 8th December. Town Clerk has applied for £10,000 from the Essex County Council Community Initiative Fund. Office to liaise with local bowls clubs who play on their preferred surface.

Proposal: Re tender for a synthetic bowls green with a broader remit to enable more companies to tender, full details and specifications of surface to be provided for comparison purposes.

Proposed: Councillor Thompson

Seconded: Councillor Bentley

Vote: Carried

Two members of the public left the meeting at 7.50pm

L221 Naming of The Uniformed Youth Road

The confirmation from Chelmsford City Council to request a name for the road was **NOTED** by the committee.

L222 WAA Allotment Lease

The Committee discussed the lease report attached to the Agenda and considered any amendments. Councillor Thompson highlighted the allocation of allotments and the current waiting list for allotments in the Town. The Town Clerk updated on the number and size of plots and confirmed the office allocate the waiting list which is then given to the WAA to be contacted. The Town Clerk stated allotment size is based on a family of four and set from the war to cover every season's crop growth.

Proposal: To investigate and consider modern generic lease agreements approved by the National Allotment Association before we proceed.

Proposed: Councillor Humphrey

Seconded: Councillor Thompson

Vote: Carried

L223 Annual Awards/ Civic Reception

Councillors discussed the format and timeframe for the proposed awards and event and agreed the event and Budget proposal circulated at the meeting to be considered by the Policy and Resources Committee on the 20th October 21.

Proposal: This event goes for consideration to Policy & Resources Committee and the amount is increased to £2,500.00 for the event.

Proposed: Councillor Massey

Seconded: Councillor Humphrey

Vote: Carried

L224 Events:**Sub – Committee .**

Proposal: The Events Sub-Committee to become a Working Party.

Proposed: Councillor Crosbie

Seconded: Councillor Bentley

Vote: Carried

Halloween Event

Councillor Humphrey updated the Committee on a new idea for an Autumn event to be held at Champions Manor Hall. All Children will be supervised by an adult. First come first served. Asda have offered to support the event. Pumpkin carving, face painting, spooky music, colouring and children can attend in fancy dress.

Proposal: Town Clerk to increase the budget for this event to £500.00

Proposed: Councillor Thompson

Seconded: Councillor Lobar

Vote: Carried

Christmas Fayre

Committee discussed whether to proceed with the Christmas Fayre Saturday 20th November 21. All councillors agreed to help at the event. All arrangements so far are subject to Government guidelines or The Town Council having discretionary rights to cancel the event if decided. Councillor Thompson raised that as the Town are not being provided with a tree by Chelmsford City Council and suggested the Town Council plant a forever tree in Town with approval of landowner at chosen location by the Environment Committee. A one - way system was discussed to being introduced to ease public flow.

Proposal: To continue with the Christmas Event 2021

Proposed: Councillor Humphrey

Seconded: Councillor Kelly

Vote: Carried

The Queens Platinum Jubilee Celebrations

Committee discussed ideas. Councillor Humphrey is in contact with the Village Hall and is attending a meeting on to discuss events being planned. Councillor Thompson suggested new ideas to be considered rather than a fete, celebration mug or pupils in all local schools receiving a celebration coin, afternoon tea for elderly residents so all options for all residents are covered.

Proposal: To agree to Celebrate the Queens Platinum Jubilee and to defer to events working party and report back to the Leisure Committee.

Proposed: Councillor Thompson

Seconded: Councillor Burman

Vote: Carried

L225 Gardening On Prescription

The Town Clerk gave a verbal update on the project with Meadow Croft. Meadow Croft and the Rotary have visited the site at Champions Manor Hall

but due to concerns with the bees the original location isn't suitable. Rotary and Meadow Coft are considering raised beds and will contact the Town Council with the proposal and the management of the scheme.

L226 Youth Club

Proposal: Councillor Bentley updated the Committee re opening the Youth Club after the half term break, no set opening date until the club is ready to open. Policy & Resources to agree the free use of the hall until the end of March 2022.

Proposed: Councillor Bentley

Seconded: Councillor Burman

Vote: Carried

L227 Play In The Park

The report attached to the agenda was **NOTED** for the attendance for the Play in The Park events at Saltcoats Park 2021.

L228 Report to Council

- Re Tenders for the replacement Bowling Green
- Christmas Fayre
- Annual Awards/ Civic Reception

L229 Media Coverage

- Halloween Event
- Christmas Fayre
- Youth Club

L230 Next Meeting

The next meeting of the Leisure and Community Committee will be on 17th November 2021 7.30pm.

There being no further business to discuss, the Chairman closed the meeting at 9.15pm.

Signed.....
Chairman of the Meeting

Date: 17th November 2021