

**SOUTH WOODHAM FERRERS TOWN COUNCIL
EVENTS COMMUNITY& LEISURE COMMITTEE**

MINUTES of a Meeting held at Champions Manor Hall on Tuesday
24th May 2022 at 7.30pm

Present

Councillor Crosbie (Chairman)
Councillor Humphrey (Vice Chairman)

Councillor Massey
Councillor Kelly

Councillor Eley

Councillor Miller

In attendance: Acting Town Clerk and Leisure Officer.

ECL01 Apologies for Absence

Apologies of absence were received from John, Wilson, Perham-Lake and Burman.

ECL02 Dispensation Considerations

No dispensation considerations received.

ECL03 Declarations of Interest

No Declarations of Interest received.

ECL04 Confirmation of Minutes

Minutes of the Leisure meeting held on 23rd March 2022 were **APPROVED** as a true record and will be signed by the Chairman.

Proposed: Councillor Crosbie

Seconded: Councillor Kelly

Vote: Carried

ECL05 Public Questions

No Members of the public were present.

ECL06 Budgetary Position

The budgetary position was **NOTED** as of 18th May 2022.

ECL07 Terms of Reference

It was proposed that the Terms of Reference be approved.

Proposed: Councillor Crosbie

Seconded: Councillor Eley

Vote: Carried

ECL08 Champions Manor Hall Community Events

Cinema Club: A verbal update was given by the leisure officer stating 54 new members had registered and the first showing had taken place.

Youth Club: Presently no update.

Toddler Group: The Acting Town Clerk gave an update that 28-35 families are presently attending with several volunteers and a rota in place for volunteers in the kitchen. There is presently a Facebook public group with

223 members to date. Storage area construction is commencing 24th May for toddler group items to be stored at the rear of Champions Manor Hall.

Councillor Massey arrived at 7.52pm

ECL09 Platinum Jubilee Events

Bunting: Provision of some bunting for the village hall, a local business and Champions Manor Hall.

Bandstand Mural and Plaque: taking place the week commencing 23rd May.

Bandstand Event: 4th June 11.30am – 12.30pm children’s entertainer and singer booked with Town Mayor naming the bandstand at midday.

Jubilee Bench: to be ordered in the agreed colour of Platinum Jubilee purple.

Proposed: Councillor Kelly

Seconded: Councillor Massey

Vote: Carried

Seniors Platinum Jubilee Party: 5th June 3-5pm with 34 tickets presently sold, singer booked, raffle prizes donated with further agreed to be purchased.

Jubilee Walk: Councillor Humphrey and Miller arranging updating the Jubilee Walk map with the suggestion of a future sponsored walk for the mayors chosen charity.

ECL10 Items to Note

- Easter Play in the Park attendance of 110 during the morning and 77 during the afternoon.
- The bowling green fencing to commence on 18th May.
- Acting Town Clerk has arranged for Heras fencing to be in place free of charge whilst the bandstand is renovated and mural completed with Asda giving their consent.

ECL11 Christmas Lights

Councillor Miller gave an update on an ongoing concern with a resident regarding the Christmas lights display.

Proposal: The Christmas lights along Heralds Way from the Eatery to Trinity Square and along Chipping Row be turned off no later than 10pm on a set timer and the Banner will be moved to another location chosen by the Acting Town clerk. The Acting Town Clerk to arrange a floral apology to the residents.

Proposed: Councillor Miller

Seconded: Councillor Kelly

Vote: Carried

ECL12 Summer Fun at Champions Manor Hall

It was proposed to book summer fun events throughout August for two hours each session.

Proposed: Councillor Eley

Seconded: Councillor Humphrey

Vote: Carried

ECL13 Report to Council

- Toddler group at Champions Manor Hall
- Platinum Jubilee celebrations.
- Summer Fun at Champions Manor Hall

ECL14 Media Coverage

All events and groups to be publicised.

ECL15 Next Meeting

The next meeting of the Events Community & Leisure Committee will be on 5th July 2022 7.30pm.

There being no further business to discuss, the Chairman closed the meeting at 8.42pm.

Signed.....
Chairman of the Meeting

Date: 5th July 2022