

**SOUTH WOODHAM FERRERS TOWN COUNCIL
EVENTS COMMUNITY& LEISURE COMMITTEE**

MINUTES of a Meeting held at Champions Manor Hall on Tuesday
10th January 2023 at 7.30pm

Present

Councillor Crosbie (Chairman)
Councillor Humphrey (Vice Chairman)

Councillor Eley
Councillor Massey

Councillor Sherlock
Councillor Perham-Lake

Councillor Wilson

In attendance: Town Clerk & one member of the public

ECL71 Apologies for Absence

Apologies of absence were received from Councillors A A Humphrey

ECL72 Dispensation Considerations

No dispensation considerations received.

ECL73 Declarations of Interest

No declarations of interest received.

ECL74 Confirmation of Minutes

Minutes of the Leisure meeting held on 08th November 2022 were
APPROVED as a true record and will be signed by the Chairman.

Proposed: Councillor Humphrey

Seconded: Councillor Kelly

Vote: **Carried**

ECL75 Public Questions

No public questions raised.

ECL76 Budgetary Position

The current budgetary position as of 4 January 2023 attached to the
agenda was noted.

Proposed: Councillor Kelly

Seconded: Councillor Humphrey

Vote: **Carried**

ECL77 Health & Social Care Report

The article has been published in the Focus. Committee received a current
update from the Health & Social Care group thanking the Chair and Vice
Chair of the committee for attending the Chelmsford cultural strategy
workshop. Next stage is a draft of the strategy, and this will result in a
series of consultations and workshops. The Health & Social Care Group
had a meeting with the head of estates at Hyde Hall keen to improve
relationship with the town and another meeting with engagements and
events is planned in the future.

Discussion and patient participation group meeting with colleagues from
Dengie on 5th January 2023 went ahead and was a very helpful meeting

following on from Covid. Survey of Health & Care needs in the Dengie and SWF area. The Town Council to inform of key subjects for discussion if required. This will end mid May 2023.

The Health & Social Care Group will attend a meeting with MP John Whittingdale on 27th January 2023. Update will be given to Town Council. Succession planning for the Health & Social Group needs to be considered. Work together to get more people involved. The Town Council acknowledge the significance of the work completed by the Health & Social Care group.

ECL78 Royal Air Force Cadets Parade

Committee discussed the request from Air Cadets for use of the Champions Manor Hall Car Park as a start of a short parade to mark the anniversary of their formation through South Woodham Ferrers on 5th February 2023. Proposed route to be decided. Town Clerk has advised traffic management permission will be required from Essex Highways for any road closures. Rev Carol Ball from Holy Trinity Church is the Woodham Squadron Padre and will be organising a service at the end of the parade. There could be seven cadet squadrons in attendance so up to 100 plus cadets and staff.

Proposal: To agree that the Air Cadets can use the Champions Manor Hall car park free of charge on 5th February and in return the Town Council will request if they are available to marshal at a future Town Council event.

Proposed: Councillor Humphrey

Seconded: Councillor Eley

Vote: Carried

ECL79 Youth Week/Youth Club

- Committee discussed several ideas of a Town Council youth week. Using local groups. Councillor Humphrey to update committee on low-cost ideas to interact with young residents in 2023. Incorporate alongside the Summer fun at Champions Manor Hall five events over five days all for/with the town's youth.

Proposal: Take the idea of a youth week to an Events working party with the aim to set up a week's activities in August 2023.

Proposed: Councillor Humphrey

Seconded: Councillor Kelly

Vote: Carried

- Committee discussed the relaunch of the Youth Club.

Proposal: When full breakdown of costs have been received from the YMCA this item will be brought to the following Events Community & Leisure meeting.

Proposed: Councillor Crosbie

Seconded: Councillor Kelly

Vote: Carried

ECL80 Naming of the Uniformed Youth Road

This item was deferred until the Uniformed Youth Groups contact the Town Council with suggested names. These will be brought back to Committee.

ECL81 Items to Note

The following Items were NOTED.

- **Cinema Club:** Next Cinema Club 11/1/23 film is Where the Crawdads Sing.
- **Toddler Group:** The toddler group commenced on Monday 9/1/2023.
- Councillor Crosbie to return a file of signed minutes for the Environment & Leisure Committees to the Town Clerk as soon as possible.
- **Jubilee Bench:** Awaiting delivery date. This will be placed at the Garden of Remembrance.
- **West End Mamas Christmas Concerts:** A total of £915.00 was raised for the Town Mayors Charity Lexi dolls. Presentation to be arranged.
- **Jubilee Walk.** A walk with Councillors will be arranged by the Town Clerk/Officer in the Spring 2023. Following this the Jubilee map will be updated.
- **Play in the Park** dates are available for Easter and Summer 2023. When the budget is finalised the Town Clerk will book activities.

ECL82 Christmas Fayre & King's Coronation

- Committee **AGREED** the Town Clerk to provisionally book the framework for the Christmas Fayre Saturday 18 November 2023.
- Committee discussed arrangements for the King's Coronation.
Proposal: Contact the Village Hall and Playing Field Committee to put on a Coronation Fayre on Sunday 7th May 2023. Councillor Kelly to arrange a Seniors Coronation Party on Monday 8th May 2023 at Champions Manor Hall. Details to be discussed at an Events Working Party.
Proposed: Councillor Humphrey
Seconded: Councillor Crosbie
Vote: Carried

Councillor Massey updated the committee with an idea of a Coronation coin for all school children in South Woodham Ferrers at a cost of £3.00 per coin. Councillor Wilson will contact the schools for feedback. This idea will go for discussion at the Events Working Party when the budget has been finalised for 2023-24.

ECL83 Defibrillator Location

Committee revisited the most suitable location for a fourth defibrillator in Town.

Proposal: To keep the selected location of the Curlew and expedite as soon as possible.

Proposal: Councillor Massey

Seconded: Councillor Kelly

Vote: Carried

ECL84 Report to Council

- Events Working Party for King's Coronation event & Youth week.
- Royal Airforce Cadets Parade
- Succession planning for the Health & Social Health Group.

One member of the public left the meeting at 8.44pm

ECL85 Media Coverage

No media coverage

ECL86 Next Meeting

The next meeting of the Events Community & Leisure Committee will be held on 21st March 2023 7.30pm.

There being no further business to discuss the Chairman closed the meeting at 8.50pm.

Signed.....

Date: 21st March 2023

Chairman of the Meeting