

**SOUTH WOODHAM FERRERS TOWN COUNCIL
FINANCE & PROJECTS COMMITTEE**

MINUTES of a Meeting held at Champions Manor Hall on
Tuesday 7th March 2023 at 7.30pm

Present

Councillor D Thompson (Chairman)
Councillor M O'Brien (Vice Chairman)

Councillor A Humphrey Councillor S Wilson Councillor B Massey
Councillor K Bentley Councillor D Eley Councillor Kelly
Councillor A Shearring Councillor I Roberts Councillor John
Councillor A A Humphrey

In attendance: Town Clerk

FP86 Apologies for Absence

Apologies of absence were received and accepted from Councillor
Crosbie.

FP87 Dispensation Considerations

No dispensation considerations received.

FP88 Declarations of Interest

Councillor D Thompson declared a non - registerable interest in Agenda
Item 11.2

Councillor O'Brien declared a non - registerable interest in Agenda Item 12

FP89 Confirmation of Minutes

Minutes of the Finance & Projects meeting held on 17th January 2023 were
APPROVED as a true record and signed by the Chairman.

Proposed: Councillor O'Brien

Seconded: Councillor Kelly

Vote: Carried

FP90 Public Questions

No public present.

FP91 Financial Matters

The following Items were **NOTED**

a the budgetary positions for this Committee and Champions Manor Hall at
28th February 2023 as attached to the agenda.

b the Council's bank balances as of 28th February 2023.

- Current Account £329,910.16
- Reserve Account £283,628.45

c financial transactions for February 2023 circulated under separate cover.

FP92 Items to Note

Committee **NOTED** the following items.

a Health Check was completed by Rialtas on 20th February 2023.

b A Bowls Club working party was agreed on 23/2/22 PR259. This will be incorporated in the current CMH working party. Next date to be agreed. All members will be invited to join along with the Bowls Club.

c The following small grants have been awarded:

- grant of £200 was awarded to South Woodham Ferrers Rotary Club for the Swimathon event on March 10-12, 2023.
- grant of £200 was awarded to Woodham Ferrers Swimming Club to provide a portable pace clock for training at meets.

d The quotation from Chelmsford City Council for the locking/unlocking of the gates at the Garden of Remembrance 2023/24 is £4753.71 (excl vat).

e A one year fixed deal for Electricity has been secured with our current provider starting 1/4/2023. The Town Council will be eligible for the new government discount scheme.

FP93 Councillor Email addresses

Committee **NOTED** remote engineers are actively chasing the 3rd party for shorter domain names. Update will be provided to the Town Clerk as soon as possible.

FP94 Review of Policies

Standing Orders

Proposal: To recommend the amended Standing Orders to Council on 14th March 2023.

Proposed: Councillor O'Brien

Seconded: Councillor A John

Vote: Carried

Financial Regulations

Proposal: To recommend the amended Financial Regulations to Council on 14th March 2023.

Proposed: Councillor A John

Seconded: Councillor B Massey

Vote: Carried

FP95 Grant Policy & Grant Form

Proposal: To recommend the amended Grant Policy and changes to the grant form to Council on 14th March 2023.

Proposed: Councillor O'Brien

Seconded: Councillor S Wilson

Vote: Carried

FP96 Grant Application

Proposal: The Town Council agree the grant request from the South Woodham ferrers Village Hall funding 50% of the total amount of the purchase of equipment.

Proposed: Councillor Bentley

Seconded: Councillor Shearring

Vote: Carried - 1 Abstain

Proposal: The Town Council agree to honour the grant request approved in February 2022 from the South Woodham Ferrers United Football Club.

Proposed: Councillor John

Seconded: Councillor Kelly

Vote: Carried

FP97 Coronation Events

Proposal: To agree the budget of £9,800.00 for the Coronation main event on Sunday 7th May 2023 recommended by the Events, Community & Leisure Committee on 21st February 2023. Town Council to use EMR National Events £5,284.00.

The Village Hall to retain the bar income and the Town Council will receive all other income from the main event on 7th May 2023.

Committee agreed the request by the SWF Village Hall Management Committee on 21st February 2023 to set a maximum fixed price contribution of £2000.00.

Proposed: Councillor A John

Seconded: Councillor L Kelly

Vote: Carried

Proposal: To agree the budget of £500.00 for the Coronation Seniors Party event at Champions Manor Hall on Monday 8th May 2023 recommended by Events, Community & Leisure Committee on 21st February 2023.

Proposed: Councillor O'Brien

Seconded: Councillor A John

Vote: Carried

FP98 Reports from Representatives of Outside Bodies reporting to Finance & Projects Committee:

No meetings held.

FP99 Report to Council

- Amended Standing Orders & Financial Regulations
- Grant Policy
- Coronation Events
- Councillor Email addresses

FP100 Media Coverage

Coronation Events

FP101 Next Meeting

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The next meeting of the Finance & Projects Committee will be on 18th April 2023 at 7.30pm.

There being no further business to discuss, the Chairman closed the meeting at 8.58pm.

Signed.....
Chairman of the Meeting

Date: 18th April 2023