

**SOUTH WOODHAM FERRERS TOWN COUNCIL  
EVENTS COMMUNITY& LEISURE COMMITTEE**

**MINUTES** of a Meeting held at Champions Manor Hall on Tuesday  
5<sup>th</sup> September 2023 at 7.30pm

**Present**

Councillor Crosbie (Chairman)

Councillor John  
Councillor Massey

Councillor Sherlock  
Councillor Roberts

Councillor Birch  
Councillor O'Brien

**In attendance:** Town Clerk, Environment and Leisure Officer, Councillor Eley,  
Councillor Perham Lake and Councillor Piesse

**ECL147 Apologies for Absence**

Apologies of absence were received and accepted from Councillor Kelly

**Absent**

Councillor Humphrey

7:32pm Councillor John joins the meeting

**ECL148 Dispensation Considerations**

No dispensation considerations received.

**ECL149 Declarations of Interest**

No declarations of interest received.

**ECL150 Confirmation of Minutes**

Minutes of the Events, Community & Leisure meeting held on 04th July.  
2023 were **APPROVED** with the above amendment as a true record and  
signed by the Chairman.

**Proposed:** Councillor Massey

**Seconded:** Councillor Birch

**Vote: Carried**

**ECL151 Budgetary Position**

The current budgetary position as of 28 June 2023 attached to the  
agenda was **NOTED**.

**Vote: All In favour**

**ECL152 Public Questions**

One member of public from the Health & Social Group requested to  
comment on Agenda Item 7 Health & Social Care Report.

**CL153 Health & Social Care Report**

The report was received and **NOTED** by the committee. Thanks were  
expressed to Mr P Blackman for compiling the report. It was **Noted** on  
the continued future of the Health and Social Care Group. Interested  
parties in taking over the group should contact the committee Chairman.

#### **ECL154 Items Noted**

- **Cinema Club:** The next Cinema Club 12<sup>th</sup> July 23 is A Man Called Otto
- **Jubilee Walk.** Map Update ongoing
- **Blue Cage** The lease for the Blue Cage is under review with the Village Hall Playing Fields Committee and will come to a future Events Community & Leisure meeting for consideration.
- **The Christmas Panto** tickets for 20<sup>th</sup> December 2023 are available through Ticket Source and being advertised to residents.
- **The CCTV cameras** at the Village Hall play area and Blue Cage are currently scheduled to be replaced by Link CCTV to full working order and will be monitored by Chelmsford City Council.
- **Play in the Park** was successful this year with 650 children attending over the August dates. Feedback attached to agenda.

#### **ECL155 Youth Week & Summer Fun at CMH**

The Town Clerk gave a verbal update on the success of the Youth Week and Summer Fun at Champions Manor Hall.

#### **ECL156 D Day Anniversary**

Committee to consider an event to mark the D Day 80 Anniversary. Guide attached to agenda and on screen. It was **AGREED** to discuss proposals as part of 2024 summer event and to form a Working Party.

**Proposed: Councillor O'Brien**

**Seconded: Councillor John**

**Vote: All in favour**

#### **ECL157 Events**

- Committee **AGREED** that the Town Council arrange a Toddler Group Childrens Christmas Party and use income from toddler group to fund the cost to a value of £200.00.  
**Proposed: Councillor Sherlock**  
**Seconded: Councillor John**  
**Vote: Carried**
- Ideas for a Summer Town Event for 2024 item moved to **ELC156**.
- Committee discussed and **AGREED** to set the cost of the ticket prices. for the Halloween event to £2 per child, sold via Ticket Source.  
**Proposed: Councillor Roberts**  
**Seconded: Councillor John**  
**Vote: All In favour**

#### **ECL158 Remembrance Day**

Councillors received an update from Councillor Birch on the progress with the 2023 event to this point. She confirmed that this was considered a civic event and would work with the office to put together an event on the 12<sup>th</sup> November. Thanks to Councillor Birch for the work she has done up to now on this event.

It was **AGREED** to look at the Remembrance event plans early next year for future years.

**Proposed:** Councillor John

**Seconded:** Councillor Sherlock

**Vote: All In favour**

**ECL159 Marsh Farm Allotment Car Park**

**Proposal:** The report has been **NOTED**, but currently no action is required.

**Proposed:** Councillor O Brien

**Seconded:** Councillor Roberts

**Vote: All In favour**

**ECL160 Report to Council**

- Summer Event 2024 working party.
- Remembrance Parade

**ECL161 Media Coverage**

- Halloween Party
- Remembrance Sunday

**ECL162 Next Meeting**

The next meeting of the Events Community & Leisure Committee will be held on 10<sup>th</sup> October 2023 at 7.30pm.

There being no further business to discuss the Chairman closed the meeting at 20.38pm.

Signed.....

Date: 10 October 2023