

**SOUTH WOODHAM FERRERS TOWN COUNCIL  
STAFFING COMMITTEE**

**PRIVATE & CONFIDENTIAL**

**MINUTES** of a meeting held at Champions Manor Hall  
on Friday 12th May 2025 at 6.00pm

**Present:**

Councillor A Shearring (Chair)  
Councillor D Eley  
Councillor L Kelly  
Councillor R Crosbie  
Councillor A Humphrey

In attendance: Town Clerk

**SC52. Apologies for Absence**

No apologies received.

**SC53. Confirmation of Minutes**

The minutes of the meeting held on 12th May 2025 were  
**APPROVED** and signed by the chair.

**Proposed:** Councillor Kelly

**Seconded:** Councillor Eley

**Vote:** All in Favour

**SC54. Staff Matters**

Committee received a report from the Town Clerk. Details are recorded in the confidential minutes.

**SC55. NALC Pay Increase**

Committee **NOTED** the NALC cost of living pay rise for 2025/26 has been approved and awarded to all staff in the August 2025 salary backdated to 1st of April 2025. This was a 3.2% increase for scale points 2 – 43. Pro rata for part time staff

**SC56. Staff Pay Review**

**Proposal:** the committee approved a staffing matter relating to salary. Details are recorded in the confidential minutes.

**Proposed:** Councillor Eley

**Seconded:** Councillor Humphrey

**Vote:** All in Favour

**SC57. Report to Council**

- NALC pay Increase 3.2% for all staff 2025/26.
- Staff matters.

**SC58. Next Meeting Date**

Next date to be agreed.

There being no further business to discuss, the Chair closed the meeting at 6.18pm.

Signed.....

Date: TBA

Chairman of the Meeting