

**SOUTH WOODHAM FERRERS TOWN COUNCIL**  
**NEIGHBOURHOOD PLAN COMMITTEE**

**MINUTES** of the Meeting held on Tuesday 12<sup>th</sup> February 2019  
at 7.30 p.m.  
at Champions Manor Hall

**Present**

Councillor D Eley (in the Chair)

Councillor P Wyatt  
Councillor I Roberts

Councillor A Shearring

**In attendance:** Town Clerk

**NP032 Apologies for absence**

Apologies of absence were agreed and accepted from Councillor John and Councillor O'Brien

**NP033 Declarations of Interest**

Non – pecuniary interest received from Councillor Eley and Councillor Wyatt with regard to membership of South Woodham Ferrers Action Group, Non – pecuniary interest received from Councillor Roberts with regard to South Woodham Ferrers Village Hall.

**NP034 Confirmation of Minutes**

Minutes of the 3<sup>rd</sup> December 2018, were agreed as a true record of the meeting.

**NP035 Report received (attached to the agenda) from Troy Planning and consider recommendations**

Report as circulated with was agenda noted, purdah restrictions were discussed and consultation events were agreed at the following:

Town Mayors Event, 13<sup>th</sup> March at Club Woodham  
Bandstand (during the day) and Annual Town Meeting 19<sup>th</sup> March

In addition to this questionnaire can be completed on survey monkey. Roller banners to be printed to be available at exhibition detailing the neighbourhood plan.

**NP036      Budget**  
Committee agree to request £2500.00 towards community engagement events and supporting materials

**NP037      Report to Council**  
Budget request as detailed above

**NP038      Date of the next meeting**  
Future meeting 23<sup>rd</sup> April 2019.

Meeting closed 9.50pm

Signed .....Date: 23<sup>rd</sup> April 2019.  
(Chairman of the Meeting)