

**SOUTH WOODHAM FERRERS TOWN COUNCIL
ENVIRONMENT COMMITTEE**

MINUTES of a Meeting held on Tuesday 30th April 2019, at 8.00p.m.
at Champions Manor Hall.

Present

Councillor K Bentley (in the Chair)
Councillor D Eley (Vice Chair)

Councillor J Birch
Councillor C Weir - Ewing
Councillor S Coley

Councillor A Shearring
Councillor M O'Brien
Councillor A John

In attendance: Town Clerk, Open Spaces Officer and 1 member of the public

E395 Apologies for Absence

Apologies for absence were **RECEIVED** and **ACCEPTED** from Councillors R Weir- Ewing, P Wyatt, L Kelly and R Luckman.

E396 Declarations of interest

There were no declarations of interest.

E397 Confirmation of Minutes

The minutes of the meeting held on 26th February 2019 were **APPROVED** as a true record of the meeting, as proposed by Councillor John, seconded by Councillor Shearring and signed by the Chairman.

E398 Public Questions

There were no public questions.

E399 Report from Outside Bodies by Lead Councillors

E399.1 Chelmsford & Basildon District Councils Transport Representatives.

Councillor Bentley reported no update. The next scheduled meeting is Tuesday 4th June 2019.

E399.2 Community Rail Partnership

No update from Councillor O'Brien.

E400 Budgetary Position

The current budgetary position as at 15th February 2019 as attached to the agenda was noted.

E401 Police Report for South Woodham Ferrers

PCSO Sharon Taylor gave a verbal report on incidents from March 2019 to date in South Woodham Ferrers. She reported 3 teams cover a large area. The police are looking to recruit more specials. She agreed to send the Town Council a report of all figures for South Woodham Ferrers. It was suggested going forward that the PCSO's could attend Councillor surgeries to answer resident questions and concerns.

E402 Projects 2019/2020

E402.1 Fenn

- Disabled Access

The Open Spaces Officer gave a Powerpoint presentation of the Fenn including a map and photographs of the area. On a proposal by Councillor Bentley, seconded by Councillor Shearring it was **AGREED** to wait until the next Environment committee has been appointed and a site visit to be organised.

- Dog bins – Nothing to report on this item. Awaiting a reply from Chelmsford City Council who are looking at re sighting dog bins in SWF that are presently underutilised in the town.

E402.2 The Garden of Remembrance

- Footpath through the Scattering Copse
The Town Clerk presented two options of a path through the scattering copse. On a proposal by Councillor Eley, seconded by Councillor Shearring it was **AGREED** to request £4,500 from Policy & Resource. Base removed, path relayed and new edges.
- Entrance arch
On a proposal by Councillor Bentley, seconded by Councillor Birch it was **AGREED** to look at types of smaller wooden Archways for the entrance to the Garden of Remembrance on Ferrers Road. The Open Spaces Officer to contact Chelmsford City Council about locking an additional entrance to the Garden of Remembrance.
- Youth Garden
On a proposal by Councillor Birch, seconded by Councillor Eley it was **AGREED** to look into Peter Pan design memorials for the Youth area at the Garden of Remembrance.

E403 Projects 2018/2019

New Benches at Creekview Road and Frankland Fields

On a proposal by Councillor Bentley, seconded by Councillor John it was **AGREED** to place two benches at Creekview. Positions located on a map and to be agreed with Chelmsford City Council. The position of the bench at Franklands field to be decided at the next meeting.

E404 Officer's Report

Members noted the items in the report attached to the agenda and as shown below:

a) Marsh Farm Road – Possible weight restriction (ref LCHE162163). This scheme is in validation as a potential scheme for 2017/18. **This has now been completed.**

b) Local Highways Panel

An update has been received on the schemes previously submitted:

- RTI displays at the Station, Broughton Road/Inchbonnie Road and Hullbridge Road/Ferrers Road bus stops.
Yes to our proposed sites however will be completed after the financial year April 2019. The master plan set up will be reviewed, working out costs and funding. Looking at re sighting

- Installation of bus shelters opposite the Station bus stop. Passenger Transport have now submitted schemes for new metal bus shelters, as follows –

- Bus stop on Hullbridge Rd, opposite The Railway Public House.

The shelter was approved at last month's LHP meeting, so will be going ahead.

c) The next litter Pick has been arranged for 12/5/19.

d) One of the new bins that has been installed on Scholars Walk 31/1/19 has been moved from the pavement.

e) Highway maintenance – ECC highways have been emailed about improving the road edges from the BP towards Hyde Hall. Awaiting reply.

f) Lights along Burnham Road. Ongoing cable issue that has been reported to ECC.

g) Speed limit on Ferrers road. Councillor Massey to modify earlier request from Environment Committee to include all Ferrers Road to now cover Ferrers Road between Inchbonnie Road and Creekview Road roundabouts.

A formal request for consideration would have to come through the Local Highways Panel (LHP) and, unless there was evidence of collisions and that "Speed" was a contributory factor in those collisions, County officers would identify that the proposal would be against national guidance and the Essex Speed Management Strategy.

h) Asset Register is ongoing. To be completed by wards.

Councillor Bentley thanked the open Spaces officer for the work completed this year.

E405 Street Lamps and repair time concerns

It was noted that a letter sent to Essex highways re street lighting and reporting faults was still awaiting a reply. The Open Spaces Officer to send a follow up email for a response.

E406 ECC Local Bus Consultation

Councillor Bentley reported that both the consultations on the Essex County Council website- Local Bus consultation and Chelmsford Park & Ride Consultation - were still being assessed.

E407 Tree Warden Scheme

Councillor John reported that now the Tree Team at Chelmsford is at full strength and there is now a new Senior Natural Environment Officer. The Council is looking to start up the Tree Warden scheme in May / June 2019. This has been pushed back due to elections. CCC will contact the Town Council to notify them of this and provide further details and training dates. Councillor John, the Tree Warden and City Councillor will have a report by the next Environment meeting on the 2nd July 2019.

E408 Crisp Packet Recycling Scheme.

Two votes were taken on 2 separate collection points as detailed below: Champions Manor Hall and the library. The motion of the Town Council acting at the collection point was **AGREED**. Future agenda item to agree charity donation once scheme is setup.

On a proposal by Councillor Coley, seconded by Councillor John it was **AGREED** to proceed with the scheme based at Champions Manor Hall. The Open Spaces Officer to arrange a suitable collection container and register the scheme.

5 votes in support of Champions Manor Hall as a collection point

On a proposal by Councillor O’ Brien, seconded by Councillor C Weir Ewing It was suggested that the scheme collection point be based at the Library. 2 votes in support of the library as a collection point

E409 Report to Council

- Crisp packet Recycle Scheme
- Councillor Surgeries with PCSO presence

E410 Media Coverage

- Crisp Packet Recycle Scheme (after registration is complete)

E411 Next Meeting

The next meeting of the Committee will be on 2nd July 2019.

There being no further business to discuss, the Chairman closed the meeting at 9.50pm.

Signed
Chairman of the Meeting

Date: 02nd July 2019