

To: Karen From: The Station Adopters: 29-9-22

Dear Karen,

Following our recent brief discussion please find below some key points regards our next major project at the railway station.

1. We intend to install a 'talking bench' whose theme will be a brief 'History Of South Woodham Ferrers'
2. John Frankland has agreed to oversee/write the script which will be interspersed by senior members of our local community re-calling relevant first hand memories. We have already started identifying suitable people!
3. The talk will last a maximum of ten minutes, probably less.
4. We already have someone who is experienced at putting these tapes together but we will need a suitable venue to make the recording - perhaps we could use/hire the council chamber!
5. The total cost of the project is £2,000 and Jayne Sumner of The Essex and South Suffolk Community Rail Partnership has already committed £1,000 for April 2023.
6. If the Council like the project and would like to be involved I will make a formal grant application for either towards the end of the current financial year or the very beginning of the next, whichever seems more suitable.

7. Alan Whyld, our Greater Anglia manager, has agreed to install the bench for us for free!

I do hope I have given enough information to what peoples' appetites but am happy to provide more if required.

Yours sincerely,