

Planning & Environment COMMITTEE A G E N D A

**For a Meeting to be held on Tuesday 29 September 2026
at 7.30pm
at Champions Manor Hall, Hullbridge Road,
South Woodham Ferrers**

**Membership:
Councillor S Wilson Chairman
Councillor M O'Brien Vice-Chairman**

Councillor J Birch
Councillor P Price
Councillor M Sismey
Councillor K Bentley

Councillor P Ferry
Councillor I Roberts
Councillor D Thompson
Councillor C Benn

Councillor A Cash
Councillor A Shearring
Councillor D Eley

Local residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community, and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item of business on the agenda. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321 817. Please join us.

**Karen Atkins
Town Clerk
23 September 2026**



1. Apologies if Absence

To RECEIVE apologies for absence.

2. Dispensation considerations

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

3. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary registerable or non-registerable interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

4. Confirmation of Minutes

To **APPROVE** the minutes of the meeting held on 25 August 2026 as a true record.

5. Public Questions

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees terms of reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

6. Budgetary Position

The budgetary position on 23/9/2026 is attached to the agenda.

7. Previous Planning Decisions and Appeals

To note the City Council planning decisions which differ from the Town Council recommendations will be circulated prior to the meeting.

To **NOTE** application 26/05131/TPO – application refused by Chelmsford City Council. Attached to agenda.

8. Planning Applications

To consider and agree comments on the planning applications as detailed on the list circulated and displayed on the Town Council noticeboards and website.

9. Lease with Essex Wildlife Trust

Committee to consider the proposed lease information from Essex Wildlife Trust following the meeting on 18th August 2026.

10. Items to Note

- Both First Bus and Essex County Council have failed to reply to emails regarding signing of contracts and issuing payments for the Sunday 336 bus service. All attempts at emails have gone unanswered.
- DEFRA inspected the Pet Area and checked our processes and confirmed we are 100% compliant.
- The Platinum Jubilee plaque has been re-installed at the bandstand after being refurbished.
- The application was 25/00158/OUT – Land West of Barbrook Way, Priory Road, Bicknacre, Chelmsford, Essex. Permission granted by Chelmsford City Council for outline application for up to 250 homes with access from Barbrook Way, plus land for a nursery, community facility, open space and associated infrastructure.
- Rams Habitats Regulations Assessment Strategy document 2018-2038 attached to agenda.

11. Westway – Victoria Fields

Committee to consider the quotations for work to remove the tree at the rear of Victoria Fields following a resident concern.

12. Millenium Bench Ferrers Road

Committee to consider the report attached to the agenda.

13. John Cox

Committee to consider the proposed opening times and locking arrangements for the vehicle gate at the John Cox car park, ahead of signage production.

14. Sluice Mural

To consider the design and quotation attached to the agenda by a local artist to have a mural painted on the Sluice Gate Wall to combat graffiti. The Environment Agency have granted permission for artwork.

15. Public Space Protection Order Extension - Dog Fouling

Committee to consider submitting a comment to Chelmsford City Council regarding the dog fouling PSPO currently in operation across the whole Chelmsford District. Deadline for a response is 9th October 2026. Information attached to the agenda.

16. Report to Council

To agree items to report at the next Annual Council meeting on 20th October 2026.

17. Media Coverage

To consider whether any items on this agenda warrant a media release.

18. Next Meeting

The next meeting of the Planning and Environment Committee will be on 27 October 2026 at 7.30pm.

**Any member who is unable to attend the meeting should send their apologies and reason.
to the Town Clerk prior to the meeting.**