SOUTH WOODHAM FERRERS TOWN COUNCIL
EVENTS COMMUNITY & LEISURE COMMITTEE

MINUTES of a Meeting held at Champions Manor Hall on
Tuesday 3rd of November 2026 at 7.30pm

Present
Councillor O'Brien (Chair)

Councillor Sherlock Councillor Price Councillor Knox
Councillor Perham Lake Councillor Barnett

In attendance: Town Clerk and three members of public

ECL-26-288 Apologies for Absence
Apologies of absence were received and accepted from Councillor Crosbie, Massey and Kelly.

ECL-26-289 Dispensation Considerations
No dispensation considerations received.

ECL-26-290 Declarations of Interest
No dispensation considerations received.

ECL-26-291 Confirmation of Minutes
Minutes of the Events, Community & Leisure meeting held on 6th October 2026 were **APPROVED** as a true record and signed by the Chair of the meeting.
Proposed: Councillor Sherlock
Seconded: Councillor Price
Vote: All in Favour

ECL-26-292 Budgetary Position
The current budgetary position as of 28th of October 2026 attached to the agenda was **AGREED** and **NOTED**.

ECL-26-293 Public Questions
The chair of the Health & Social Care Group gave an update on his report attached to the agenda.

ECL-26-294 Health & Social Care Group
The report was **NOTED** and received by the committee following the chair of the Health and Social Care Group presenting the report in the public agenda item.

7.55pm One member of the public left the meeting.

ECL-26-295 Remembrance Sunday 2026
Committee received and **NOTED** the report on the Remembrance Sunday service on Sunday 8th November 2026.

ECL-26-296 Heart of the Community Event
Committee received and **NOTED** the debrief report and feedback from residents and organisations that attended the Heart of the Community event on 13th October 2026.

ECL-26-297 Christmas 2026
Committee received and **NOTED** the following reports-

- Christmas Fayre report 21st November 2026.
- The Toddler Christmas Party on Monday 14th December 2026
- The Seniors Christmas lunch tickets will go on sale on Monday 16th November 2026 from 9.00am - £10 per person. This includes a hot Christmas dinner and dessert at the Whalebone Inn in South Woodham Ferrers.

ECL-26-298 Items to Note

Committee NOTED

- The next Seniors Cinema Club is on 11th November 2026 showing H is For Hawk.
- Free Community CPR session on 29th October 2026 at 6pm. Report circulated at the meeting.
- Poppy displays to be placed at the Bandstand, Millenium Place and Champions Manor Hall on 28/10/2026.

ECL-26-299 Committee Events and Projects 2026 – 2028.

Committee considered proposed projects and events for 2026, together with event proposals for 2027 and 2028, for inclusion in the relevant budgets.

Proposal: To agree the Games & Craft Afternoon on Thursday 28th January 2027, 12.30pm–2.00pm at Champions Manor Hall, with a proposed budget of £70. This will be recommended to Council on 17th November 2026 for a budget spend from EMR Events.
Proposed: Councillor O'Brien
Seconded: Councillor Sherlock
Vote: All in Favour

Proposal: To agree the Pottery & Prosecco Evening to take place on Friday 19th February 2027, with tickets priced at £10.00 per person and a Council subsidy of £10.00 per ticket.
The event will be advertised accordingly, making it clear that attendees are required to bring their own drinks. This will be recommended to Council on 17th November 2026 for a budget spend from EMR Events.
Proposed: Councillor Sherlock
Seconded: Councillor Knox
Vote: All in Favour

Proposal: It was agreed that officers investigate the feasibility of holding a Young Entrepreneur Fayre around Whitsun 2027/28 and prepare initial proposals for consideration.
A further report outlining possible arrangements and costs will be brought back to a future Committee meeting for discussion and agreement.
Proposed: Councillor O'Brien
Seconded: Councillor Barnett
Vote: All in Favour

ECL-26-300 Budget 2027-28

Committee considered the draft budget for Events, Community & Leisure 2027-28. This will be recommended to Finance & Projects Committee on the 10th of November 2026 for approval at Council on 19th January 2027.
Proposal: To recommend the budget as presented for approval at the Finance & Projects meeting on 10th November 2026.
Proposed: Councillor O'Brien
Seconded: Councillor Sherlock

Vote: All in Favour

ECL-26-301 Summer Event 2027

Committee received a report on the Summer Event 2027.

Proposal: In light of the revised requirements and associated costs, it was agreed not to proceed with the Guinness World Record attempt for the largest Agadoo dance or to engage Black Lace for a performance. Officers will explore alternative entertainment and arrangements for the *Through the Decades* event on the 10th of July 2027 1-7pm and consider the possibility of establishing a Woodham record instead. Further details and proposals will be brought forward for discussion at a future meeting.

Proposed: Councillor Perham Lake

Seconded: Councillor Price

Vote: All in Favour

ECL-26-302 Report to Council

Items agreed to report to the Council meeting on 17 November 2026.

- The success of the Heart of the Community Event on 13th October 2026.

ECL-26-303 Media Coverage

- Save the date for the next Heart of the Community Service on 12/1/2027.
- Remembrance Sunday

ECL-26-304 Next Meeting

The next meeting of the Events Community & Leisure Committee will be held on 2nd February 2027 at 7.30pm.

There being no further business to discuss the Chair closed the meeting at 9.10pm.

Signed…… Date: 2nd February 2027