

Reports to Council 20 October 2026

8.1 Planning & Environment Committee

It was noted that a meeting was held on 30/6/26, 28/7/26, 25/8/26 & 29/9/26.

- 336 Bus Service due to be introduced on the 26 July 2026.
- New Garden of Remembrance Pet Scattering Copse and Memorial Area opening on the 31 July 2026 at 10.30am
- Proposals regarding the sponsorship of the roundabout
- John Cox works are now completed for phase 2
- Comments submitted for planned redevelopment of Chetwood School to be submitted by the Town Clerk.
- Comments submitted for the Public Space Protection Order Extension - Dog Fouling.
- Essex Wildlife Trust lease.

8.2 Events, Community & Leisure Committee

It was noted that a meeting was held on 7/7/2026, 1/9/26 & 6/10/26.

- Country & Western Summer Event 11/7/2026.
- Summer youth events
- Summer fun at Champions Manor Hall
- Town Carol Service
- Quarterly Heart of the Community event.
- Christmas fayre 2026
- Seniors Christmas Lunch 2026
- Agreed Summer Event 2027 date.
- Fun at Champions/Youth Events 2026
- Poppies on the Bandstand
- Community CPR sessions at Champions Manor Hall
- WAA Allotment fencing
- Summer event – World Record Attempt
- Town Council stall at the Christmas Fayre 21st November 2026.
- Baby Loss awareness hearts at the bandstand 9-15th October 2026.
- Remembrance Sunday – new tommy silhouette
- Closure of the Play area at the Village Hall

8.3 Finance & Projects Committee

It was noted that a meeting was held on 13/10/26.

- Grants Awarded 2026/27

8.4 Staffing Committee

It was noted that a meeting was held on 21/7/2026, 18/8/26 & 1/9/26.

- Recruitment of the Events & Marketing Officer
- Completion of the Town Clerks Appraisal 2026/27.
- Work Experience Student Debrief Report.
- NALC pay Increase 3.2% for all staff 2025/26.
- Provision of temporary illness cover for a staff member, following consultation and advice with Worknest HR.
- Events & Marketing Officer
- SSO probation completed
- NALC Salary pay increase 2026/27.